

1 KALAMAZOO VALLEY COMMUNITY COLLEGE
2 MAT ADVISORY COMMITTEE
3 Minutes of the April 10, 2013 Meeting
4 6:00 p.m.
5 Room 7334
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8 The meeting was called to order by Mary Dey, CMA-AC (AAMA) at 6:15 p.m.
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10 Attendance:

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12 Jackie Angel, CMA (AAMA) – former employer
13 Ken Brink (public member)
14 Mary Dey, CMA-AC (AAMA) – KVCC MAT Program Director
15 Rusty Dowling, CMA (AAMA) – former faculty
16 Lori Haley, CMA (AAMA) - faculty
17 Kathy Higashi, CMA (AAMA) – externship site
18 Michael KU, DO – medical advisor
19 Cindy Lee, CPC - employer
20 Sarah Noonan, CMA (AAMA) - faculty
21 Kathy Stuut, CMA-A (AAMA) - faculty
22 Kim Terpstra, CMA (AAMA), CPC – externship site
23 Cindy Welch, CMA-AC (AAMA) - employer
24 Jim Taylor – Dean of Health and Public Services
25 LaShonda Wells, KVCC Counseling
26 Jill Vrogindewey, CMA (AAMA)
27

28 Absent:

29 Patti Hostetler, CPC - faculty
30 Colleen Rexin, CPC - faculty
31 Jennifer Pawlawski, CMA (AAMA) (graduate)
32 Jamela Bolden (graduate)
33 Sharon Espinosa (graduate)
34 Dawn Warner (graduate)
35 Jillian Smalley (recent graduate)
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37 Minutes of the November 12, 2012 meeting – approved as distributed.
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39 Report of the Program Director:

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- 41 • Certification Exam: The information in the “2012 Annual Report – Accreditation Data Collection –
42 MAERB Analysis” was reviewed and discussed.
 - 43 • Kathy Stuut reported that she and Mary attended the MMGMA meeting as representatives
44 for the Michigan Society of Medical Assistant organization, and only one practice they came
45 in contact with did not have medical assistants employed. This practice was a Pathology
46 practice.
 - 47 • Cindy Lee shared that Bronson Hospital requires medical assistants to be certified either as a
48 CMA (AAMA) or an RMA (AMT).

- 49 • Question arose as to the difference in credentialing. Mary shared that ABHES who
50 credentials RMAs, accredits the school, and CAAHEP accredits the medical assisting program
51 itself.
- 52 • Student numbers for fall semester were reported and discussed. We are currently full.
 - 53 • Coding student numbers for fall were reported and discussed. As usual, this program fills more
54 slowly.
 - 55 • Graduate survey results from the “2012 Annual Report” were reviewed and discussed.
 - 56 • Mary met with someone from the NHA wanting to offer their testing for our medical assisting
57 students. It is the consensus of the Advisory Committee that we concentrate our efforts and
58 expectations on the CMA (AAMA) examination and not dilute the pool of medical assistants with
59 additional credentials that currently are not recognized in this area.

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61 Unfinished Business:

- 62 • The potential for an HIT program has been removed from consideration by the college - The group
63 was interested in the RHIT credential and discussed further. Dean Taylor stated that WMU’s
64 program is more technical, and that if this group feels the need to explore this further, he would
65 look into it. The Advisory Committee members unanimously agreed that further information was
66 needed.
- 67 • Changes will need to be made to the coding program as it now stands. A committee was appointed
68 to review and recommend changes. Appointed were: Patti Hostetler, Colleen Rexin, Kim Terpstra,
69 and Cindy Lee. A meeting will be arranged by PD Dey within the next few months to discuss
70 requirements and possible changes and recommendations brought to Dean Taylor for consideration.
- 71 • The simulation center will be housed downtown, location unknown as yet. There will be a 27,000
72 ft. space dedicated to healthcare careers and it is unknown as this time if it will be a new facility or
73 renovation of an existing space. Healthcare careers will be housed downtown in support of the
74 WMU Medical School and the revitalization of the downtown area.

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76 New Business:

- 77 • The budget for the 2013-2014 year is being set and if the Advisory Committee has suggestions for
78 equipment, etc. that can be beneficial for the medical assistants when they go into the field it is
79 asked that advisory committee members please let Mary know so these items can be put in the next
80 budget cycle.
- 81 • Dr. Ku recommended that the students be trained in Cerner and EPIC. Per Cindy Lee, Bronson lets
82 our students have training and their own sign on for the EPIC system. Dean Taylor indicated that
83 discussions have taken place in the past about offering training on campus but this has not
84 progressed as neither hospital is willing to allow it.

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86 The meeting was adjourned at 7:41 p.m.

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90 Rusty Dowling, CMA (AAMA)

91 Secretary

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