

# KVCC ELT Advisory Board Minutes

April 22, 2022

**Present:** Mark Dunneback, Mike Pruis, Kim Kohlhoff, Kaitlin Parker, Diane Long, LaJoyce Brooks, Allison Hall, Robert Koss, Greg Meeuwsen, Colleen Olson, Nate Anderson, Tom Keena.

**Meeting Time:** April 22, 2022. 9:30 am ZOOM

## **Points of Discussion**

1. Mike Pruis made a motion to approve the minutes of Dec. 2020 meeting. LaJoyce seconded the motion.
2. LaJoyce explained the Apprenticeship policies and procedures of both KVCC and the State of Michigan and how this affects employers. Apprenticeship standards and hiring practices were also discussed.
3. Program & Curriculum:
  - a. ELT enrollment is at an all-time high and Bill Wangler has retired so the Advisory board feels there is a need for another Full-time ELT faculty member. Because the college does not plan to replace this position for next year, there is a need for part-time Instructors for the 2022/2023 school year. There is now a posting for Part-time ELT Instructors. More classes will run in the summer to serve student needs.
  - b. Tom explained the general ELT course offerings. The courses with labs still have the same amount of lab work; only the lecture portion is on-line. Students have access to Instructors before, during and after lab times. Tom explained the five classes offered on-line: ELT 100 Basic Electricity, ELT 115 National Electrical Code, ELT 120 Electrical Machines, ELT 218 AC Drives, & ELT 104 Instrumentation. This will help with the class offerings for traveling apprentices and any Covid restrictions. ELT 115 will be looked at closer to add an in-person component.
  - c. Tom and Greg explained the new equipment for the Motor Control trainers and the PLC course.
  - d. ELT 224 Controls & Troubleshooting will be added back into the 2023 schedule.
  - e. Discussion about the new format of the Advisory board meeting starting 2022. All members agreed they would rather keep the current format. They like the current flexibility of schedule, access to Deans and LaJoyce, and feel a larger meeting is unnecessary. Diane mentioned she is a member of three KVCC advisory boards and is concerned she may miss a meeting due to scheduling conflicts.
4. Meeting motioned to adjourn at 10:25 by Mike Prius and seconded by Colleen Olson.
5. Next meeting tentative date, October 20, 2022 @ KVCC room 5725. (third Thursday of October)

Minutes submitted by Tom Keena