



**Advisory Committee Goal:** Advisory for program planning, development and operations.

<p><b>Members Present:</b> Matt Basse, Halli Borgfjord, Chris Davis, Charlie Fuller, Sue Gardner, Mark Gernsback, Ryan Hawkins, Rick King, Steve Kirk, Doug Martin, Brian Murray, John Roberts, Karen Robyn, Bob Smith, Matt Snyder, Alex Stella, Gordon Wickens, Kat Wolverton</p> <p><b>Guests:</b> Tom Dugal, Coleman Rodriguez (students), Jim VandenBerg (Maple Hill Auto) , Marshall Washington, KVCC President</p>	
<b>I.</b>	<b>Welcome and Introductions</b> – Doug Martin opened the meeting and welcomed the committee.
<b>II.</b>	<p><b>Review and Approval of Minutes</b></p> <ul style="list-style-type: none"> <li>• Motion: Approval of the June 13, 2018 minutes as written.</li> <li>• Motion by: Brian Murray</li> <li>• Seconded by: Mark Gernsback</li> </ul> <p>Motion Carried</p>
<b>III.</b>	<p><b>Budget Report</b></p> <ul style="list-style-type: none"> <li>• KVCC – Charlie distributed budget handout to the committee. Capital has been increased to keep up to date with subscriptions and diagnostic equipment.</li> <li>• EFE – Matt shared both programs were updated last year with the use of additional funding from the State. Items purchased included misc. tools, tool storage, Mitchell Diagnostic Tool, workbenches, scissor rack (Comstock), 4-post alignment lift (Portage Northern), rolling jack, tire changer, 2015 &amp; 2016 salvaged Chevy Cruz for both programs</li> </ul>
<b>IV.</b>	<p><b>NATEF Update:</b> ASE will be doing a self-evaluation – four are needed to go with the application. The goal is before the end of the year. The committee suggested doing this as a group on December 18, 2019, 6 pm. Matt Basse, Mark Gernsback, Rick King and Steve Kirk volunteered. A couple people are needed for the on-site evaluation held during the day.</p>
<b>V.</b>	<p><b>Facilities Report</b></p> <ul style="list-style-type: none"> <li>• KRESA/EFE – Has purchased new equipment from 61C funding.</li> <li>• KVCC – Received boost in capital for software licenses. Marshall Washington indicated the facility is on a five-year master plan; hoping new design will include more space; current flow is very tight. It was noted that dealerships’ have many retirements in the next few years. Concerned when there aren’t enough classes to support students finishing. Employers are recruiting technicians before certification/degree is completed.</li> <li>• Dialogue confirmed that if a student goes to school local, they generally stay local. How do we invest in local talent? Need to change career’s perception. Can begin by capitalizing on time spent with attendees at KVCC’s Open House &amp; EFE Open House by showing their support for the training and career. EFE Open House is February 5, 5:30 – 7:30 pm at the Air Zoo.</li> </ul>
<b>VI.</b>	<p><b>One-year Certificate</b></p> <ul style="list-style-type: none"> <li>• Will be discussed at a later date.</li> </ul>
<b>VII.</b>	<p><b>Industry Needs/Opportunities</b></p> <ul style="list-style-type: none"> <li>• There was a very lengthy discussion about how we can work together on current and future instructional and manpower needs. Collectively need to do a better job to change the thinking about trades.</li> <li>• Dire need for techs.</li> <li>• Dealers can’t wait and will fast track employees if college can get them credentialled.</li> <li>• Manufactures/dealers are willing to invest in grass roots endeavors to get employees if they see value</li> </ul>

- Train local – stay local.
- Need KRESA/KVCC to move on getting the students in these programs.
- Kudos to Subaru for their efforts to work with KVCC/EFE.
- When techs come into the classroom it helps motivate the students – Dealers are willing to help.
- Can dealers get past the issue of minors being hired/job shadowing?
- Look at ways to engage kids early. Let them know these are high tech careers and can make six figures.
- Change perception of counselors and parents about the trades for their kids.
- Use other facilities? Find instructors? Could satellite locations be considered now to help with demand, if we can find teachers.
- Could we do something like the KVCC Food Innovation Center?

**VIII. Program Update by Instructor/Resources**

- KVCC – As mentioned earlier, the program is discussing a re-design to meet future demands. Dr. Washington mentioned the college is looking to build a cohesive innovative plan that best fills the pipeline. A feasibility design would require dealers/shops indicating financial/labor commitments. Re-design would include more Diesel offerings. There is a challenge finding good instructors. Could an aging technician help teach? Instructor would need positive attitude, patience and desire to support the field. Sue Gardner indicated KVCC will begin a strategic plan and get a subcommittee together to come up with ideas/plan and bring it back to the committee.
- KRESA/EFE – Capital money is low because they received a grant from 61C funds. Put \$100,000 into the two EFE auto programs in 2017-18. 61C money had to go to equipment – not the structure. Programs appreciate the equipment upgrades. Now have a 2015 and a 2016 car but can always use more. The budget is adequate for consumables. Enrollment is about the same with 80-100 students per year – usually have a waitlist. Current enrollment was distributed to the committee for review- See **attached**. Currently have 3 females in auto class. The highest enrollment for females was once 15. The advanced auto class can count as math/algebra I credit.

**IX. EFE Updates**

- Karen Robyn described the open house at the Air Zoo, February 5, 2019 and encouraged members to attend and promote classes along with instructors.

**X. Manpower and Instruction**

- Need more instructors. Looking for individuals with relevant/current experience, show responsibility, have good attitude and are good with people. Will be discussed more at a future date.

**XI. Next Committee Meeting schedule**

- Tentatively scheduled for the 1<sup>st</sup> week of April 2019.

**XII. Members Time/Other Business**

- KRESA is currently reviewing secondary CTE program delivery.

Actions Needed	By Whom	By When
Investigate outcomes of MiCareerQuest	Karen	Next meeting