

To: Administrators Plus
From: Tracy Labadie
Subject: Meeting Summary of June 12, 2023

Members:

Aaron Hilliard	Craig Jbara	Louis Thomas	Sarah Hubbell
Aaron Snead	Dannie Alexander	Mark Dunneback	Sarah Mansberger
Alisha Cederberg	Deb Coates	Mark Walters (absent)	Sean Gordon
Allison Moore	Denise Lindsley	Mike Thompson (absent)	Tim Welsh
Amy Reynolds	Dr. Washington	Muriel Hice	Tom Hamann (absent)
Angela Marsh-Peek	Erin Bishop	Nkenge Bergan (absent)	Tom Sutton (absent)
Bill McElhone	Evan Pauken	Paige Eagan (absent)	Tracy Labadie
Billy Reynolds (absent)	Gail Fredericks	Rachel Bair	Trice Batson (absent)
Brian Lueth	Kate Miller	Russ Panico	Vic Ledbetter
Cathy Colella (absent)	Lori Orr	Sara Herrmann (absent)	
Cameron Buck			

- ❖ Summary of the May 15, 2023 meeting was approved as presented.
- ❖ The group received updates on several grant funded projects:
 - Rachel Bair provided an update on the USDA NIFA Grant, Valley Food Hub, USDA LFPA and LFPP Grant projects.
 - Kate Miller gave an update on the MiLEAP and SNAP Ed Grant projects.
 - Evan Pauken provided an update on the Lumina PACCE Grant project.
 - Louis Thomas provided an update on the Valley Advantage program.
- ❖ Evan Pauken and Tracy Labadie provided an overview on developing Key Performance Indicators.
- ❖ The KPI Teams spent time working on finalizing their problem statements and developing Key Performance Indicators.

Announcements and Updates

- Reminder that June 30 is the end of the fiscal year. Please review the deadlines sent by Sara Herrmann. June 29th is final business day of this fiscal year.
- A summer social for current and prospective KVAAP students will be held June 22 from 3:00 – 6:00 at AWH.
- Summer camps begin Monday, June 19.
- The “Summer of Soul” documentary, along with a panel discussion, will be held at the Museum as part of the Juneteenth celebration.
- “Splat: The Buzz About Flyswatters” exhibit opens on Saturday, June 17. The collector will be at the Museum to share the history of flyswatters and her collection.
- Kalamazoo Valley will have a table at the Kalamazoo Farmers Market on Saturday, June 17. The college will have a regular presence at the market this summer. Contact Rachel Bair if you are interested in volunteering.

- Granor Farms (a farm to table restaurant) in Three Oaks will be hosting a community dinner on July 30. The Kalamazoo Valley Community College Foundation will be the beneficiary of this dinner. Tickets for the dinner may be purchased at <https://granorfarm.com/events/dining/community-dinner-kvcc-jul30>.
- The college will be transitioning to a new switch system on Friday, June 16 at noon. The transition may cause some intermittent disruption to service.
- Public Safety will be hosting new hire training on June 29. Contact Sean Gordon to register. Please encourage all new staff to participate.
- Michigan Reconnect Week will be held the week of July 17. The college will be participating in this statewide event organized by the Michigan Community College Association.
- The college will be hosting a FAFSA Fest on Tuesday, July 25th.
- The IT Helpdesk Program through MILEAP still has a few seats available.
- The college underwent its first monitoring by the State for the MiLEAP grant program. The review was complimentary with no corrective actions needed.
- Please direct all questions regarding the Cosmetology and Barbering Institute to Mark Dunneback.

Next Admin Plus meeting will be on Monday, **July 10, 2023 at 8:30 – 11:30 a.m.**