

**Kalamazoo Valley Community College  
Administrators Plus Meeting Agenda  
July 10, 2023, 8:30 – 11:30 a.m.  
TTC 4370/4380**

**To Members:**

Aaron Hilliard	Craig Jbara	Mark Dunneback	Sean Gordon
Aaron Snead (Absent)	Dannie Alexander (Absent)	Mark Walters	Tom Hamann (Absent)
Alisha Cederberg	Deb Coates (Absent)	Mike Thompson	Tom Sutton (Absent)
Allison Moore	Denise Lindsley (Absent)	Muriel Hice	Tracy Labadie
Amy Reynolds	Dr. Washington	Nkenge Bergan	Trice Batson
Angela Marsh-Peek	Erin Bishop	Paige Eagan	Vic Ledbetter
Bill McElhone	Evan Pauken	Rachel Bair	ALC Rep (Kevin Dockerty)
Billy Reynolds (Absent)	Gail Fredericks	Russ Panico (Absent)	
Brian Lueth	Kate Miller	Sara Herrmann (Absent)	
Cathy Colella	Lori Orr	Sarah Hubbell	
Cameron Buck	Louis Thomas (Absent)	Sarah Mansberger	

**From:** L. Marshall Washington, Ph.D.

**Items for discussion:**

1. Approved the 6-12-2023 Summary
2. Evan Pauken and Alisha Cederberg provided an update on the Strategic Enrollment Master Plan
3. Sean Gordon provided a Public Safety Update
4. Allison Moore Provided an update on CMOPs reviewed and approved by cabinet:
  - a. 3100 Used First Name
  - b. 3120 Vaccines
  - c. 3130 Drug and Alcohol Use
  - d. 3140 Tobacco, Cannabis, and Smoke-Free Campus
5. Allison Moore lead the group in providing input for the Data Governance Team
6. The KPI teams spent time working on their KPI development

## 7. Announcements

- a. A team working on developing processes to implement CMOP 3100 Used name will be rolling out a form to leadership to provide guidance on what systems allow for used first names and where an individual's legal first name is required. This information will help to build more robust training in the future.
- b. Reminder we are now in the fiscal new year, all invoices connected to the 2022-2023 fiscal year need to be in by July 14, 2023.
- c. Michigan Reconnect is having a week-long state-funded ad campaign in conjunction with activities to be held across the college next week. Additional information can be found on the school's website. There are events happening each day of the week such as the following:
  - i. Monday: open meetings with recruiters
  - ii. Tuesday: open-houses across campus
  - iii. Wednesday: open-house held at a community partners establishment
  - iv. Thursday: Student Mixer from 3:00 -5:00 pm at AWH for current reconnect students meeting with prospective reconnect students. Students will have the possibility of winning 2 tickets to a Kalamazoo Growlers game.
- d. Tuition due date is Monday, July 17<sup>th</sup>, due AT 7 PM for the FALL semester
- e. Get it done events for registration are happening soon. Volunteers are still needed for these events. Over 6,000 prospective students are being contacted to attend.
  - i. One held on July 25<sup>th</sup> at the TTC
  - ii. Second held on Aug 9<sup>th</sup> at AWH
- f. Based on a review of the outcomes of the debt forgiveness program, the program cap will be raised from \$1,000 to \$2,500.
  - i. Students who had previously applied and denied due to the cap will be reevaluated to determine if they qualify with the new cap.
- g. First day of valley advantage is July 10, the program will run for three weeks, and a second group will start the program on July 31<sup>st</sup>.
- h. If anyone knows a student interested in the honors program, some scholarships are still available.
- i. Our friends at KRESA are excited to welcome their new superintendent.

**The next meeting is at 8:30 a.m. – 5:00 p.m. on Monday, August 14, 2023  
In Room 4240**