

To: Administrators Plus
From: Tracy Labadie
Subject: Meeting Summary of April 10, 2023

Members:

Aaron Hilliard	Cindy Reuss	Kate Miller	Russ Panico
Aaron Snead	Craig Jbara	Linda Depta	Sara Herrmann (absent)
Alisha Cederberg	Dannie Alexander (absent)	Louis Thomas	Sarah Hubbell
Allison Moore	Deb Coates	Mark Dunneback	Tim Welsh
Amy Reynolds	Denise Lindsley	Mark Walters	Tom Hamann (absent)
Angela Marsh-Peek	Dr. Washington	Mike Thompson	Tom Sutton (absent)
Bill McElhone (absent)	Erin Shufro	Muriel Hice	Tracy Labadie
Billy Reynolds	Evan Pauken	Nkenge Bergan	Trice Batson
Brian Lueth	Gail Fredericks	Paige Eagan	Vic Ledbetter
Cathy Colella (absent)		Rachel Bair	

- ❖ Summary of February 13, 2023 meeting was approved as presented.
- ❖ Leigh Schultz of Miller Johnson facilitated an employment law professional development session.
- ❖ Evan Pauken and Tracy Labadie provided an update on the KPI development process.
- ❖ Evan Pauken provided an overview of the SMS Opt-In policy and procedure.

Announcements and Updates

- Commencement is on April 30, 2023 and preparations are in full-swing.
- The sixth annual Foodways Symposium kicks off today, April 10, 2023.
- The college will be undergoing an Institutional Learning Outcomes review. A survey will go out the week of April 10, 2023 asking for input to inform the review.
- The college will be launching a Cosmetology and Barbering Institute in Fall 2023.
- MiACADA will be hosting their annual conference at the Texas Township Campus on May 5, 2023.
- “You Did It” luncheon for students who are graduating and transferring will be held on April 13, 2023.
- The college had received notification from the Office of Civil Rights in 2019 regarding concerns of ADA compliance for the college website. A secondary review by the OCR in 2023 resulted in some recommendations for improvement. The college is working to address the recommendations and we are optimistic the OCR case will be resolved.
- Students will begin using Multifactor Authentication during the Summer semester.
- A Pizza for Credit registration event will be held on Tuesday, April 18, 2023 at TTC and a similar event will happen at AWH on April 20, 2023. Students must show they have registered to get pizza.
- Get IT Done events are scheduled for July 25, 2023 at TTC and on August 2, 2023 at AWH.
- The college will be participating in FAFSA Days on April 30 & May 3, 2023, in collaboration with WMU, Kalamazoo College and Kalamazoo Promise.

- As of April 4, 2023, the pay station is housed in Student Financial Services (formerly the Financial Aid office).
- On April 19, 2023, the library will host a nature walk with Dr. Sara Tanis.
- Faculty Summit is scheduled for April 28, 2023. Lunch will be available for all faculty and staff.
- On April 13, 2023, several science students and faculty will be pulling invasive weeds around the grounds.
- April is Community College Month. Please check out the website for a listing of the events that are happening across the campus.

Next Admin Plus meeting will be on Monday, **May 15, 2023 at 8:30 – 11:30 a.m.**