

To: Administrators Plus
From: Mya Vassal
Subject: Meeting Summary of October 10, 2022

Members:

Aaron Hilliard (absent)	Cindy Reuss (absent)	Kate Miller	Russ Panico
Aaron Snead	Craig Jbara	Linda Depta	Sara Herrmann
Alisha Cederberg	Dannie Alexander	Louis Thomas (absent)	Sarah Hubbell (absent)
Allison Moore	Deb Coates	Mark Dunneback (absent)	Tanya McFadden
Amy Reynolds (absent)	Denise Lindsley	Mark Walters	Tim Welsh
Angela Marsh-Peek	Don Benthin	Mike Thompson (absent)	Tom Hamann
Bill McElhone	Dr. Washington	Muriel Hice (absent)	Tom Sutton (absent)
Billy Reynolds	Erin Shufro	Nkenge Bergan (absent)	Tracy Labadie
Brian Lueth	Evan Pauken	Paige Eagan (absent)	Trice Batson (absent)
Cameron Buck (absent)	Gail Fredericks	Patrick Joswick	Vic Ledbetter (absent)
Cathy Colella (absent)	Jenny Ott (absent)	Rachel Bair	
GUESTS:			

- ❖ Summary of September 12, 2022 meeting was approved as presented.
- ❖ Tim Welsh presented an update on the IT Master Plan.
- ❖ Evan Pauken presented an update Board End Statement 404.
- ❖ The new 2023 – 2027 Strategic Plan was presented to the group.
- ❖ Tracy Labadie coordinated a discussion about Diversity, Equity and Inclusion (on behalf of Trice Batson).

Announcements and Updates

- HLC Criterion teams will begin meeting next week (week of October 17).
- Some faculty members are participating in the Kalamazoo Institute of Arts' Portfolio Day.
- The Visiting Writers series kicked off last week with Tom Montgomery Fate.
- October Art Hop event occurred last Friday. We had successful turnout.
- KVM special artist Austin Rounds exhibit shared with CNM. He will be doing an event later in the month.
- The 36th annual Chemistry Day will be held at the KVM on October 15.
- Merze Tate Explorers were back on campus last week. We will be hosting this group every other Saturday throughout the Fall semester.
- A Profs and Pizza event will be held on Monday, October 24th from 11:00 – 1:00 at CNM.
- Priority Early Middle College registration went well.
- The college welcomed two new custodial staff and two new maintenance staff members.
- The 2023 Kalamazoo Foodways Symposium theme will be Food and Media. Please contact Rachel Bair with ideas and questions.

- ValleyHub is expanding the impact in the community with a new partnership with Kalamazoo Public Schools. New equipment was acquired with grant funds that will drastically increase efficiency.
- The Library now has Saturday hours at the TTC (10:00 – 2:00).
- The Library Desk now has writing tutors available to assist students.
- Kick off for the FY 2024 budget will begin soon. There will be changes to the capital budget request process this year. Communication will go out to budget administrators in the next few days.
- October 17 is College Night. We will host over 50 colleges and are anticipating 1000+ students and families to attend.
- Get it Done events will be held at the TTC on November 7th and at CNM on November 29th.
- October 19th is Financial Aid Day.
- Deb Coates was honored by Merze Tate with the SHERO Award. Congratulations, Deb!
- Blackbelt Help implementation is underway. This allows for after-hours technical support for our students.
- Multi-factor authentication was successfully piloted with students and faculty who are using the virtual desktop interface. The college has purchased key fobs for students who do not have a device that will allow them to complete the authentication.
 - MyValley will be the next iteration of multi-factor authentication for students.
- The Office of Civil Rights will be completing a review of our college websites for accessibility.
- Winter Summit will be held on January 5th. Planning is underway. Please consider submitting a proposal to facilitate a session.
- Taps on Tuesdays (hosted by our culinary students) have returned.
- There will be a new process launched this year to facilitate the coordination of efforts across all campuses for ALL camps. Units/Departments will be required to submit all camp/event information early in 2023. This information will be compiled into one publication. Further communication will be coming soon.
- Please consider attending a sporting event to support our student athletes. Admission is free.
- Spirit Week will be the week of October 24th.
- Veterans Day is November 11th. The Battle Creek Air National Guard will present colors at the athletic games that day. Watch for communications regarding other commemorative events, including a Flag Raising and screenings of Modern Warrior LIVE.
- Please remember to report all conflicts and injuries immediately to Public Safety. Timely reporting is necessary for effective action.
- Public Safety will begin writing tickets for those not stopping at stop signs and for those not in appropriate parking spaces by permit.
- We have a great need for life guards. Please send referrals to Renae Peruski.

Next Admin Plus meeting will be on Monday, **November 14, 2022 at 8:00.**