

**To:** Administrators Plus (via Zoom)  
**From:** Kathy Johnson  
**Subject:** Meeting Summary of March 8, 2021 via Zoom  
**Date:** March 8, 2021

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**Members:**

Aaron Hilliard	Dannie Alexander	Linda Depta	Sara Herrmann
Aaron Snead	Deb Coates	Louis Thomas	Sarah Hubbell
Alisha Cederberg	Denise Lindsley	Mark Walters	Tim Welsh
Amy Louallen	Don Benthin	Megan Pauken	Tom Hamann
Angela Marsh-Peek	Dr. Washington	Cathy Collela	Tom Sutton (Absent)
Bill McElhone	Evan Pauken	Muriel Hice	Tracy Labadie
Billy Reynolds	Gail Fredericks	Paige Eagan	Trice Batson (Absent)
Brian Lueth	Jenny Ott (Absent)	Patrick Joswick (Absent)	Vic Ledbetter
Cameron Buck	Kate Miller	Patti Henning (Absent)	
Craig Jbara	Kathy Johnson	Rachel Bair	
Dan Mondoux	Laura Cosby	Russ Panico	
GUESTS:	Janet Nykaza	Molly Pfaff	Cynthia Schauer

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- ❖ Summary of February 8, 2021 was approved as presented.
- ❖ Alisha Cederberg gave a presentation about how Financial Aid pivoted to address student needs during the pandemic.
- ❖ Kathy Johnson discussed the small group exercise of tying 2022 KPIs to strategic initiatives and College level KPIs/Strategic Planning Targets.
- ❖ Admin Plus group broke into small groups to discuss linking cross departmental 2022 KPIs to strategic initiatives and metrics. Following small group discussions Dr. Washington led the group in debriefing regarding findings.

**Announcements and Updates**

- Dan Mondoux reported the College's latest IPEDs grad rate is 21%
- Bill McElhone reported that the Museum is open for pre-registered in-person visits on Tuesdays and Thursdays. The KVM held a successful virtual Fret Board festival the weekend of March 5-7.
- Rachel Bair reported that the annual Foodways Symposium will be held virtually April 5-10. Rachel thanked the KVM for their great collaboration on the event.
- Craig Jbara reminded everyone that the work of the Procedures task force continues. Each Department should load their cross-functional procedures to the bookstack portal. The initial load of all cross-functional procedures is targeted to be complete by April 1.
- Cynthia Schauer reminded everyone to please support Women's History month in March. Also there is a new forensic science course starting.
- Tracy Labadie and Paige Eagan wished everyone Happy International Women's Day

- Louis Thomas thanked everyone for all they have done and continue to do for KVAAP students and prospects.
- Aaron Snead reported that a new shipment of laptop computers is in and will be used for student checkout
- Laura Cosby thanked everyone for completing the EAA survey. Student Success Events will be listed in the KV Focus.
- Alisha Cederberg reported that KVCC Financial Aid Department received a very high rating by Forbes magazine. She also reported Future for Frontliners statistics
  - 900 students eligible to apply for Futures for Frontliners
  - 672 received Futures for Frontliners funding
  - \$734,000 Futures for Frontliners dollars awarded
- Tim Welsh reported that IT is preparing for an Oracle upgrade focusing on as little disruption to College operations as possible
- Sarah Hubbell reported that a new updated registration system began to be used for summer registration, which started today.
- Brian Lueth reminded everyone that Institutional Cares Act submissions are due Monday March 15.
- Kate Miller reported that the Groves Corporate Training will offer MIOSHA training for the community June – Fall.
- Tom Hamann indicated that the Call for Submissions for the April 2 Art Hop are out.
- Deb Coates reported that early middle college recruitment efforts continue with area high schools. Portage Public high schools are now fully participating partners.
- Angela March Peek reported that case load based advising efforts are underway
- Dannie Alexander reported that mandatory Title IX training will occur on March 19 from 9-10:30 am. All are required to register and attend Title IX training. If you are unable to attend March 19 alternatives will be available. Watch for sign-up.

The next Admin Plus meeting will be on Monday April 12, 2021.