

To: Administrators Plus (via Zoom)
From: Sherry Weber
Subject: Meeting Summary of February 8, 2021 via Zoom
Date: March 5, 2021

Members:

Aaron Hilliard	Dannie Alexander	Linda Depta	Sara Herrmann
Aaron Snead	Deb Coates	Louis Thomas	Sarah Hubbell
Alisha Cederberg	Denise Lindsley	Mark Walters	Tim Welsh
Amy Louallen	Don Benthin	Megan Pauken	Tom Hamann
Angela Marsh-Peek	Dr. Washington	Mike Collins	Tom Sutton
Bill McElhone	Evan Pauken	Muriel Hice	Tracy Labadie
Billy Reynolds	Gail Fredericks	Paige Eagan	Trice Batson
Brian Lueth	Jenny Ott (Absent)	Patrick Joswick	Vic Ledbetter
Cameron Buck	Kate Miller	Patti Henning	
Craig Jbara	Kathy Johnson	Rachel Bair	
Dan Mondoux	Laura Cosby	Russ Panico	
GUESTS:	Janet Nykaza	David Kobb	Cynthia Schauer
	Allison Moore		

- ❖ Summary of January 11, 2021 was approved as presented.
- ❖ Craig Jbara and Allison Moore gave an overview of KVCC Bookstack and answered any questions the Admin Plus group had.
- ❖ Evan Pauken shared examples of equity. Kathy Johnson discussed formulating cross departmental KPIs.
- ❖ Admin Plus group broke into small groups to review COVID-19 impact on KPIs.

Announcements and Updates

Museum

- The Museum is now open Tuesdays and Thursdays from 10-11:30am for pre-registered guests. Registration is available online through the Museum's calendar page and each session is currently limited to 10 guests. For more details about this in person experience and other online programs, please visit the kalamazoomuseum.org.

Center for New Media

- Reminding all that the Second Annual Local Black Artists Show opened on Friday, February 5 and this Art Hop coincides with the celebration of Black History Month. Nine artists have submitted 21 works for this year's show. Artwork is viewable virtually at the Center for New Media's Instagram and Facebook feeds. Thanks to the artists and our collaborating partners: the Black Arts and Cultural Center, The Metropolitan Kalamazoo Branch of the NAACP and the Kalamazoo Institute of Arts for helping us promote and get the word out to artists and the Kalamazoo community.

Early Middle College

Virtual open House with KRESA 1/26/21

“The event was great! I had my middle school son with me and we sat in the EMC presentation and it got him asking questions. Then we went to the booths and watched the videos about the classes-it really opened his eyes! Content was amazing! The site worked SO well! The only issue that I had was likely user error (mine). There were some of the booths that it took a bit to get them to scroll so we could get to the videos...but it didn't take long to get them to work (ie: my son didn't lose focus while we were trying to move the page). I also LOVE the swag bag idea! That was fantastic! You guys did an amazing job bringing this to life! Congratulations on an awesome event!

Over all stats for all sessions in the evening:

- Total Users that Logged in - 307
- Total Number of Booth Visits - 1853
- Total Number of Documents Opened - 332
- Total Number of Videos Viewed - 560
- Total Number of Webinar Views - 277
- Total Number of Public Chat Messages - 1504
- Total Number of Items in Swag Bags – 222
- Two EMC specific live presentation session had 105 people – about ¼ of normal when held in person

What's happening in EMC?

- EMC virtual parent/student information events for the Fall 2021 Cohort happening in the evenings in Feb.
KPS 2/08/21
Kalamazoo County Feb 11th and 23rd
Portage Public Schools Feb 24th
Gull Lake and VBISD TBD
- Applications for Kalamazoo County EMC program are due 3/5
Gull Lake are open ended
VBISD will make selections mid March – Application deadline for fall 2021 has passed
- Completing 5th year students will gather on 2/12 in Getting Ready to Launch session with Tracey Corbett.
Many of our 5th year students will not complete an associate's degree this year but will continue to work with our EMC counselor Natalie Lovely to complete their degrees in the fall.
- Fall advising has begun for our rising 13th year students who are meeting “on campus” with Natalie Lovely. She and Angela Lathan, the EMC Career and Pathway Advisor, will start virtual school visits in late April and early May so that students are prepared to register when it is their time. Angela will use her new Career training to work with the brand new EMC students who are undecided.
- First year students have completed their strengths assessment and have several opportunities in Feb and March to learn more in facilitated sessions with Sabrina Kooy.
- Thanks to Bob Bechtel and Michelle Adams for creating a daily registration change report – this has helped to more quickly identify those students who made changes to their schedule which might have a negative impact on their high school completion.

- New this semester each faculty was sent a list of their EMC and DE students with a reminder that not attending and not achieving a passing grade of 2.0 or higher may endanger the student's ability to earn their high school diploma. Response from faculty has been overwhelming. The good news in all the bad news is with early interventions students have time to get back on the right track!

Student Success Services Activities and Updates

Overview of "what's happening" in departments within SSS beyond Advising and Counseling:

Kalamazoo Promise

What's happening with Promise:

- 368 students are currently enrolled for Winter 21
- Due to COVID, we are down 1.37% students from Winter 20.
- We have retained over 70% of our students
- 57% of our registered students are in good standing
- 88/368 of our Winter 21 registered student are in a least one or more Transitional Studies courses

Fully staffed with targeted roles:

Monteze Morales (Program Manager): Oversight of program, suspension students(65suspension students, 60 in one or more TRS class, + servicing any of the 130+ in good standing), Promise+ funding, Promise probation/suspension appeals/SAP plans

Narda McClendon (Promise Advisor): Probation/Extended Probation(69 students) (10 in TRS)

Beth (First Year Promise Coach): All First Year(24 or less credits), including First Year Probation and Suspension (96 students, 13 probation, 3 extended probation, 7 suspension, 73good standing) 18 in TRS taking 2 classes at once, 1 taking 3 at once

Kiera McCullough (Admin Assistant): Handles correspondence sent to and received from students, scheduling, Provides general information

Fall 20 - 450 students compared to Fall 19 - 598 students

New strategies:

- Weekly check-ins via email, including action dates(last day to drop/add, withdraw, register) to all students
- Weekly check-ins per sub-group(Probation/suspension, etc)
- Video Programming provided to students that address soft skills and resources
- Attached to every email there will be these Helpful Links:

Student Life

1. Upcoming Food Share dates:

February 11 - Food Innovation Center

February 18 - Texas Township Campus

February 25 - Food Innovation Center

March 4 - Texas Township Campus

March 11 - Food Innovation Center

Sign up email goes out to all students on Thursday and they must sign up by Sunday night.

2. The Global Student Union is working with student activities and marketing to host a virtual International Student Showcase in late March.
3. There has been a dramatic increase in students who are requesting financial assistance and community resources around housing, utilities, and food. The food share saw an increase of about 15 requests for this week (60 up from 45).

Student Engagement

Event information can be found on the calendar of events on our website.

Western Wednesdays; 2/10/2021

Are you interested in attending Western Michigan University Wednesday? Connect with advisors and admission representatives from the Office of Admissions from Western Michigan University. 10-11am

Sister2Brother; 2/9/2021 2/23/2021

S2B events are for students looking to network, discover, and develop leadership skills. 3-5pm This month both sessions will be a introduction to the Historically Black Colleges & Universities (HBCU) experience. Both dates will be facilitated by HBCU alumni that live & work in the Kalamazoo community.

Laker Thursdays; 2/11/2021

Are you unsure of what 4-yr college or university you want to attend after you complete your academic goals at KVCC? Connect virtually with college & universities admission representatives at this Laker Thursday session. 11am-12pm

Onsite Admissions: WMU; 2/24/2021

Representatives from WMU's Admissions office will be available to evaluate transcripts and admission applications. Students will be given an admissions decision virtually. 9am-TBD

Student Employment and Veteran Services

Resume writing and interviewing presentations: available for asynchronous, synchronous, or in person environments

- Upcoming and previous student support/engagements
- EFE, EMC, DHY: Resume writing
- KVAAP: Career Coach and Overcoming Procrastination
- Automotive: Resume writing, interviewing and practice interviews
- Nursing: Interviewing and practice interviews
- RSP, CUL, Police Academy: Resume writing and interviewing
- Groves: Momentum, Career Coach
- Veterans: Processing military tuition assistance
- Veterans: Updating website and veterans' checklist
- Veterans: Outreach to National Guard bases for recruitment purposes
- Other activities
 - Employment: Send program specific email blasts to students with job posting announcements
 - Employment: Offer Career Coach orientation for faculty and staff
- Updating website to include specific career related information for students of color
- Creating presentation on understanding and supporting students of color on campus