

**To:** Administrators Plus (via Zoom)  
**From:** Sherry Weber  
**Subject:** Meeting Summary of September 14, 2020  
**Date:** October 9, 2020

**Members:**

|                            |                  |                      |                       |
|----------------------------|------------------|----------------------|-----------------------|
| Aaron Hilliard             | Dannie Alexander | Louis Thomas         | Sara Herrmann         |
| Aaron Snead                | Deb Coates       | Mark Walters         | Sarah Hubbell         |
| Alisha Cederberg           | Denise Lindsley  | Megan Pauken         | Scott Myers           |
| Amy Louallen               | Dennis Bertch    | Mike Collins         | Tim Welsh             |
| Angela Marsh-Peek (Absent) | Dr. Washington   | Muriel Hice (Absent) | Tom Hamann            |
| Bill McElhone              | Evan Pauken      | Paige Eagan          | Tom Sutton            |
| Billy Reynolds             | Gail Fredericks  | Patrick Joswick      | Tracy Labadie         |
| Brian Lueth                | Kate Miller      | Patti Henning        | Trice Batson (Absent) |
| Cameron Buck               | Kathy Johnson    | Rachel Bair          | Vic Ledbetter         |
| Craig Jbara (Absent)       | Laura Cosby      | Rick Ives            |                       |
| Dan Mondoux                | Linda Depta      | Russ Panico          |                       |
| GUESTS:                    | Chris Voss       |                      |                       |
|                            |                  |                      |                       |

- ❖ Summary of July 13, 2020 approved as presented.
- ❖ College Level KPI's were presented by Strategic Business and Community Outreach (Tom Sutton, Rachel Bair, Vic Ledbetter, Bill McElhone, and Kate Miller) and Enrollment and Student Services (Evan Pauken, Megan Pauken, Chris Voss, Russ Panico, Rick Ives, Sarah Hubbell, Alisha Cederberg and Dannie Alexander).
- ❖ 2021 Strategic Plan Update Overview was given by Dr. Washington.

**Announcements and Updates**

- Please have your staff complete the MiSymptoms check-in before coming to work each day.
- Valley CARES money is still available to students. Please refer all students to this option.
- Futures for Frontliners option is now available for students. Please encourage them to apply.
- Kathy Johnson gave an update on Guidelines for collaborative proposals between KVCC and WMU. Document was shared with the Admin Plus group.
- The library purchased 50 Hot Spots for students to check out. Mark Walters shared the link to request a Hot Spot.
- IT bought a batch of 200 laptops for student check out with the CARES Act funds. Students are checking them out. We are getting ready to purchase another batch.
- IT Implemented Horizons VPI which is a software program that allows students to access KVCC computers and run software on KVCC computers from a remote location. This was purchased with CARES Act funds.