

**Administrators Plus  
Emergency Meeting  
November 16, 2020; 4 p.m.**

Attending

D. Alexander	R. Bair	T. Batson
C. Buck	A. Cederberg	D. Coates
M. Collins	L. Cosby	P. Eagan
G. Fredericks	T. Hamann	P. Henning
S. Herrmann	M. Hice	S. Hilliard
S. Hubbell	R. Ives	C. Jbara
K. Johnson	P. Joswick	T. Labadie
V. Ledbetter	D. Lindsley	A. Louallen
A. Marsh-Peek	B. McElhone	K. Miller
D. Mondoux	J. Ott	R. Panico
E. Pauken	M. Pauken	B. Reynolds
T. Sutton	L. Thomas	M. Walters
T. Welsh		

MDHHS Emergency Order, effective Wednesday, Nov. 18, 12:01 a.m. through Tuesday, Dec. 8.

- Majority of classes to convert to online platform
- Most departments will be operating remotely
- Communications
  - This afternoon
    - Internally to the College Community to allow departmental communication
    - Website
    - Coronavirus Site
  - Early Tuesday morning
    - To students via MyValley
    - Social Media
    - InFocus (Student newsletter)
- Too early at this point to determine whether in-person classes will resume after 12/8
  - May be combination of in-person/remote
- “Late hours” (until 7 p.m. on Tuesday) to continue 11/17
  - Future instances to be determined in near future
- MI Symptoms Questionnaire
  - To be completed only by staff who will continue working on-site
- Staff to continue advising HR of any symptoms
  - Could be impactful to team members
- Dr. Washington thanked everyone for continue efforts pulling together and pivoting quickly. Reiterated the need to reach out to students to insure they are receiving the services/support needed to stay engaged and finish strong. Any question/issues should be reported up through Cabinet-level supervisor.