

To: Administrators Plus
From: Sherry Weber
Subject: Meeting Summary of October 14, 2019
Date: November 8, 2019

Members:

| | | | |
|----------------------|------------------------|------------------------|----------------------|
| Dannie Alexander | Tom Hamann (Absent) | Vic Ledbetter (Absent) | Russ Panico |
| Rachel Bair | Sara Herrmann | Peter Linden | Evan Pauken |
| Alisha Cederberg | Patti Henning | Denise Lindsley | Megan Pauken |
| Deb Coates | Muriel Hice (Absent) | Amy Louallen | Billy Reynolds |
| Mike Collins | Aaron Hilliard | Brian Lueth | Aaron Snead (Absent) |
| Laura Cosby | Sarah Hubbell | Angela Marsh-Peek | Tom Sutton (Absent) |
| Linda Depta | Rick Ives (Absent) | Bill McElhone | Barbara Taraskiewicz |
| Steve Doherty | Craig Jbara | Deb Miller | Louis Thomas |
| Paige Eagan (Absent) | Kathy Johnson (Absent) | Kate Miller | Mark Walters |
| | Patrick Joswick | Dan Mondoux | Dr. Washington |
| | | Scott Myers | Tim Welsh |
| GUESTS: | Dave Campbell - KRESA | Don Benthin | Jillian Gordon |
| GUESTS: | Chris Voss | Nate Nielsen | Janet Nykaza |

Meeting summary of September 9, 2019 was approved as presented.

PRIORITY UPDATES

- ❖ Career and Technical Education Millage presented by Dave Campbell from KRESA
- ❖ An overview of the Buddy System was presented by Nate Nielson representing the Leadership Academy.
- ❖ Guidelines for the Mini-Initiative Grant were given by Brian Lueth.

PRIORITY UPDATES

— **International Admissions**

- ISS office has moved to TTC 4261. A grand opening event is planned for Oct. 15 from 3-5
- Hosting an international student resume workshop on Oct. 10.
- Darren Chase is traveling to Kazakhstan for an EducationUSA recruitment tour Oct. 17-28.
- Hosting a tour for high school exchange students from FLAG Int'l on Oct. 28.
- 16 admitted international students for winter.

— **Enrollment Management**

- Preparation for multiple upcoming events are underway. Our primary focus is on College Night on October 14 and the STEMQuest on November 9.
- Daily high school visits are ongoing along with involvement at MACARO sanctioned College Nights throughout southwest Michigan.
- The Enrollment Management department have moved into their new location in TTC 6044 (still in the Student Commons).
- The International Student Service department have move into their new location in TTC 4261 (Student Commons).
- **Get It Done dates and times for Winter 2020 have been finalized:**
 - ☑TTC – Wednesday, November 20 from 4-7pm
 - ☑AWH – Thursday, December 5 from 3-6pm

— **Retention**

- **Intake Survey Winter 2020:** Will launch next week. Focus will be more in-depth questions regarding scheduling needs for students
 - **Commit to Graduate:** Event will be held October 23(TTC) and 24 (AWH) from 10am-2pm.
 - **ReUp:** On site for our second partnership review in December. Will share out findings to the entire group after the presentation.
 - **Student Voices:** 39 students were selected to serve as part of KVCC's Student Voices Advisory Council. In addition, 12 returning SVAC students will join the group in a different capacity. First meeting held in September, focusing on Kalamazoo Valley's Strategic Plan presented by Dr. Washington and financial aid experiences. Next meeting scheduled for October will focus on LMS utilization and integration. A subgroup of the student voices council will be met with Ellucian to share experience with Degree Works, Banner self-service, registration system, etc.
- ❖ College Level KPI's were presented by the Enrollment Campus Operations Group and the Strategic Business and Community Development group.

Other:

- Water Street coffee is now being served in the cafeteria.
- The University Center open house was very successful.
- Get It Done events taking place at TTC on 11/20 from 4-7 and at AWH on 12/5 from 3-6
- Thank you to everyone who helped make the Merze Tate Explorers event a huge success.
- Derik Redding is the new Assistant Director of Financial Aid.
- We are nearly live with Live Transcripts.
- International Student Services has moved to room 4261
- Vehicle Inspection event taking place on 11/8/19.
- Battle Creek/Kalamazoo united Way campaign is underway. You should have received a pledge sheet.
- KV Museum is now featuring the local artist Murphy Darden and Willard Wigan Microsculptor.
- IT resolved the outage issue experienced last week.
- Two new part time Counselors started last week.
- Skilled Trades Expo held in October was a huge success.