

**To:** Administrators Plus  
**From:** Sherry Smurr  
**Subject:** Meeting Summary of January 14, 2019  
**Date:** February 7, 2019

**Members:**

Dannie Alexander	Paige Eagan	Craig Jbara	Dan Mondoux
Rachel Bair	Sue Gardner	Kathy Johnson	Russ Panico
EJ Bast	Tom Hamann	Vic Ledbetter	Evan Pauken
Bonita Bates	Brian Hay	Denise Lindsley	Billy Reynolds
Alisha Cederberg	Sara Herrmann	Amy Louallen	Aaron Snead
Deb Coates	Patti Henning	Brian Lueth	Tom Sutton (Absent)
Mike Collins	Muriel Hice	Angela Marsh-Peek	Barbara Taraskiewicz
Laura Cosby	Aaron Hilliard (Absent)	Bill McElhone	Louis Thomas (Absent)
Linda Depta	Sarah Hubbell	Deb Miller (Absent)	Mark Walters
Steve Doherty	Rick Ives	Kate Miller	Dr. Washington
		Scott Myers	Tim Welsh

Meeting summary of December 10, 2018 was approved as presented

**PRIORITY UPDATES**

- **International Admissions**
  - **Early College**
  - **Enrollment Management**
  - **Retention**
  - **University Center**
  - **Life Enrichment**
  - **Analytics**
- IPEDS Data Feedback Report 2018 presentation given by Kathy Johnson.
  - “Together Is Better” Summit reviews and feedback discussed by the group
  - Dr. Washington asked that information regarding end of semester/award recognition events be sent to him at least 2 months prior to the event.

**Other:**

- December operating budgets will be out soon.
- Room 5830 project is complete!
- Museum Front Desk project is underway.
- January 25, 2019, we will be implementing a new SPAM Filter.
- Sarah Hubbell updated the group on Administration numbers.
- You can find more winter class offerings at: [kvcc.edu/morewinterclasses](http://kvcc.edu/morewinterclasses)
- Perkins on-site compliance visit will be on February 3, 2019.
- Accuplacer is retiring as our reading and writing assessment tool.
- Havirmill Café is open for lunch! 418 Restaurant is open for dinner Tuesday and Thursday evenings.
- The Department of Education is not affected by the government shutdown. At this time we are unable to verify if student has registered for select services, Alternate process to collect tax information is available. KVCC is issuing book vouchers to financial aid students during the government shutdown.
- Sue Gardner was recognized for her contributions to Instruction-Business, Industrial Trades and Public Service.
- Diversity and Inclusion upcoming events include: **KVCC Beyond the Dream**, February 5<sup>th</sup> from 2-10 in the Commons Theater, Room 4240. **We Are Valley**, January 30<sup>th</sup> and March 12<sup>th</sup>