

To: Administrators Plus
From: Sherry Weber
Subject: Meeting Summary of August 12, 2019
Date: September 5, 2019

Members:

Dannie Alexander	Tom Hamann (Absent)	Patrick Joswick	Scott Myers (Absent)
Rachel Bair (Absent)	Brian Hay	Peter Linden	Russ Panico
EJ Bast (Absent)	Sara Herrmann	Vic Ledbetter (Absent)	Evan Pauken
Alisha Cederberg	Patti Henning	Denise Lindsley (Absent)	Billy Reynolds
Deb Coates (Absent)	Muriel Hice	Amy Louallen (Absent)	Aaron Snead (Absent)
Mike Collins	Aaron Hilliard (Absent)	Brian Lueth	Tom Sutton
Laura Cosby	Sarah Hubbell (Absent)	Angela Marsh-Peek	Barbara Taraskiewicz
Linda Depta	Rick Ives	Bill McElhone (Absent)	Louis Thomas
Steve Doherty	Craig Jbara	Deb Miller	Mark Walters
Paige Eagan	Kathy Johnson	Kate Miller	Dr. Washington
		Dan Mondoux	Tim Welsh

Meeting summary of June 10, 2019 was approved as presented.

PRIORITY UPDATES

- **International Admissions**
 - **Early Middle College**
 - **Enrollment Management**
 - **Retention**
 - **Guided Pathways**
 - **Student Success Services**
 - **University Center**
 - **Life Enrichment**
 - **Analytics**
 - **Diversity and Inclusion**
- ❖ Craig Jbara and Kathy Johnson reviewed and answered questions regarding the volunteer form process.
 - ❖ Sara Herrmann presented the challenges of entering time, supervisor responsibilities, employee responsibilities, dates of pay and more.
 - ❖ Dr. Washington talked about campus security and the situational awareness class offered by Public Safety.

Other:

- Museum is hosting Summer Extravaganza on Saturday, August 17th from 11-4 PM. Lots of fun and family friendly activities tied to the Museums sports and amusement park exhibits.
- Several full time faculty will attend orientation on August 21, 2019
- Trillium Security is doing some internal security testing.
- Department of Education required Ellucian updates. Updates were done on August 12 resolving security issues. Plante & Moran auditors also inquired about these updates.
- KVCC will be meeting with WMU Provost. Will discuss transfer credits accepted as regular credits.
- Year-end KPI's from last year and new KPI's from this year will be presented at our upcoming Admin Plus meetings.

- Year-long “Festival of the Arts” planning meeting took place this summer. More details coming at a future date.
- The last Taps for Tuesday coming up
- Our students can join in on a collaboration between WMU and JC Penny called “Suit Up”. JC Penny offering suits at an incredible discount afterhours on Sunday, September 15th.
- Currently interviewing for two part time counselor positions.
- Extended Student Services drop in hours were shared with the group.
- We are installing sump pumps in the pool area.
- Cougar Connection on September 3, 2019 in the hallways and courtyard at Texas Township.