

To: Administrators Plus
From: Sherry Smurr
Subject: Meeting Summary of March 19, 2018
Date: March 20, 2018

Members:

Dannie Alexander	Laura Cosby	Sarah Hubbell (Absent)	Dan Mondoux
Rachel Bair	Linda Depta	Rick Ives	Russ Panico
EJ Bast	Kevin Dockerty (Absent)	Craig Jbara (Absent)	Evan Pauken
Bonita Bates	Steve Doherty	Kathy Johnson (Absent)	Billy Reynolds
Don Benthin	Paige Eagan (Absent)	Denise Lindsley (Absent)	Marilyn Schlack (Absent)
Dennis Bertch (Absent)	Tom Hamann	Amy Louallen (Absent)	Aaron Snead
Paul Bianco (Absent)	Brian Hay (Absent)	Brian Lueth	Tom Sutton (Absent)
Alisha Cederberg	Sara Herrmann	Angela March-Peek	Barbara Taraskiewicz
Deb Coates	Patti Henning	Bill McElhone	Louis Thomas
Mike Collins (Absent)	Muriel Hice	Deb Miller (Absent)	Mark Walters
	Aaron Hilliard		Tim Welsh

Meeting summary of March 5, 2018 approved with no changes.

Priority Updates

— **Enrollment Management**

- Summer registration is underway

— **Guided Pathways**

- Continue to plan for group to go to State conference on April 12 & 13 for Student Services and Student Services with Math
- In the process of reviewing resumes and will be interviewing soon.

— **Early College**

- Talent Show held Friday, 3/23/18 in the Dale B Lake Auditorium.
- MOU Contract with Mattawan (our fourth)
- Possibly 100 new Early College students to join us in the Fall
- Schoolcraft changing calendar to match our calendar

— **Retention**

- Working with Marketing on Summer registration, targeted information
- Registration goals survey is running with the new changes

— **International Students**

- Diane Finch back from her recruitment trip to South America, Panama, Columbia and Peru.

— **Life Enrichment**

- Installing non-credit software. Looking at a May implementation date.

Brian Lueth reported on the Fiscal Benefits of Student Success

EJ Bast reported on the Adult Learner – What is the Adult Learner here at KVCC?

Other

- The Position Description Committee will meet for the first time this week.
- New KVAAP positions are posted
- The latest version of KV Focus is out featuring our new KVAAP Program
- Website redesign phase one is complete, Phase two is beginning.
- We have plenty of exciting exhibits at the museum for everyone to come out and see.
- On March 26, 2018 we will have an Accreditation visit at the BHLC
- May 11 from 11:30-1:00 will be the Kalamazoo County STEM Showcase in the Student Commons Area
- May 18 we held a Non-Traditional Career Fair
- Summer camps are 50% full
- Kudos to Rick Garthe, Erick Martin and Erick's lab tech Ed Steimla Jr. They saved the auto lab over \$1800 by building a battery fixture for removing and installing high voltage batteries in and out of Chevrolet Volts
- March 15, 2018 - Business Club, Learning how to Network
- March 22, 2018 - Pre-Health Careers Networking Dinner
- April 5, 2018 - Business Club Networking Dinner
- Last week we had a State Audit on the Veteran's files. It went very well.
- Kalamazoo Valley Cultural Celebration held on 3/27 from 10:00-2:00 in the TTC Library
- Kudos to Mike Olvitt and the Building Maintenance Team along with the I.T. Team for getting our system back up and running last Friday.
- Kalamazoo Food Symposium will be held in the evening at the Museum on April 6, 2018 and all day on April 7, 2018 at the Culinary Health Building.
- Career fair with 75 companies held on March 21, 2018
- Volunteers for new student orientation still needed!
- Custodial Services Manager position is wrapping up
- Alumni Art show will be held April 6, 2018 at the CNM
- Foundation Dinner held on May 23, 2018
- Banner 9 upgrade is being implemented

Next Administrators Plus Meeting is April 2, 2018 8:00 a.m. in room 4380