

**To:** Administrators Plus  
**From:** Sherry Smurr  
**Subject:** Meeting Summary of June 25, 2018  
**Date:** June 28, 2018

**Members:**

Dannie Alexander	Linda Depta	Sarah Hubbell	Dan Mondoux
Rachel Bair	Kevin Dockerty	Rick Ives	Russ Panico
EJ Bast	Steve Doherty	Craig Jbara	Evan Pauken
Bonita Bates (Absent)	Paige Eagan	Kathy Johnson	Billy Reynolds
Don Benthin (Absent)	Sue Gardner	Denise Lindsley	Aaron Snead
Dennis Bertch	Tom Hamann (Absent)	Amy Louallen	Tom Sutton (Absent)
Alisha Cederberg	Brian Hay	Brian Lueth	Barbara Taraskiewicz
Deb Coates (Absent)	Sara Herrmann	Angela Marsh-Peek (Absent)	Louis Thomas
Mike Collins	Patti Henning	Bill McElhone	Mark Walters
Laura Cosby	Muriel Hice	Deb Miller (Absent)	Dr. Washington
	Aaron Hilliard		Tim Welsh

Meeting summary of June 11, 2018 approved as presented.

**Priority Updates**

- **Enrollment Management**
  - Summer has held steady, Fall is down 5½%
  - Get It All Done Fall Enrollment event taking place on 8/1/18 from 4:00 pm–7:00 pm
- **University Center**
  - Lease Agreements and Memorandums are in place for next year.
- **Guided Pathways**
  - Finalizing Discovery Inventory Worksheet
  - Pathway Advisor positions are moving forward.
- **Early College**
  - Summer Camps are currently underway
- **Retention**
  - Reaching out to students to enroll for classes
  - Exploration of Contracting with Re-Up is moving forward
- **International Students**
  - We have 35 F1 students for Fall 2018 semester.
  - We have 5 transfer students
- **Life Long Learning**
  - Currently undergoing some reorganization.

**Kathy Johnson and Craig Jbara presented on 2018-2019 College and Department Level KPIs.**

**Other**

- Acceptance letters have gone out to health career students.
- Updating web and data for registration.
- Get It Done Event volunteers should plan on working from 3-8 even though the event is from 4-7.
- Youth Workers from the YOU Program start working on farm projects at the FIC on 6/28/18.
- First transfer orientation in Guided Pathways is taking place.
- KVAAP Connect Event took place on 6/26.
- Volleyball camp has started with 100 girls.
- KV Museum exhibit Cats & Dogs still up and running until September 9.
- Every Wednesday through August 15<sup>th</sup> the Museum will host a free Hands-On craft activity from 1-4 pm.
- FY 2019 Budgets will be rolling out soon.
- A portion of the gym floor is being replaced.
- Inventories start 6/27/18.
- Dental Hygiene operatory units are being installed.
- Lois Baldwin is being honored by Kalamazoo Disability Network on July 27, 2018 from 11:30-1:30.
- ATC Media Event took place on 6/25/18.
- MAT<sup>2</sup> / Mechatronics – Advanced Technical Training program starts July 2, 2018.

**NEXT MEETING IS MONDAY, JULY 9, 2018**

**Next Administrators Plus Meeting is June 25, 2018 8:00 a.m. in room 4380**