

To: Administrators Plus
From: Sherry Smurr
Subject: Meeting Summary of July 23, 2018
Date: July 25, 2018

Members:

| | | | |
|----------------------|----------------------|----------------------------|-------------------------|
| Dannie Alexander | Steve Doherty | Sarah Hubbell | Dan Mondoux |
| Rachel Bair | Paige Eagan (Absent) | Rick Ives | Russ Panico |
| EJ Bast | Sue Gardner | Craig Jbara | Evan Pauken |
| Bonita Bates | Mike Gettle | Kathy Johnson | Billy Reynolds (Absent) |
| Dennis Bertch | Tom Hamann (Absent) | Denise Lindsley | Aaron Snead |
| Alisha Cederberg | Brian Hay | Amy Louallen | Tom Sutton (Absent) |
| Deb Coates (Absent) | Sara Herrmann | Brian Lueth | Barbara Taraskiewicz |
| Mike Collins | Patti Henning | Angela Marsh-Peek (Absent) | Louis Thomas |
| Laura Cosby (Absent) | Muriel Hice | Bill McElhone | Mark Walters |
| Linda Depta | Aaron Hilliard | Deb Miller | Dr. Washington |
| Kevin Dockerty | | | Tim Welsh |
| | | | |

As an introduction Dr. Washington asked each Administrator to answer the question –
 What fictional character do you like the best?

- | | |
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| Dr. Washington – Batman | Mike Collins – Doc Ford |
| Dannie – Incredible Hulk | Kathy Johnson – Bambi |
| Sue Gardner – Snoopy | Mike Gettle – James Bond |
| Aaron Hilliard – Superman | Rick Ives – Jack Ryan |
| Barbara Taraskiewicz – Atticus Finch | Bill McElhone – MacGyver |
| Denise Lindley – Winnie the Pooh | Sarah Hubbell – Nancy Drew |
| Bonita Bates – Samantha Stevens | Russ Panico – Tarzan |
| Deb Miller – One of the Rug Rats | Sara Hermann – Dottie Hensen |
| Patti Henning – Wonder woman | Tim Welsh – Tazmanian Devil |
| Dennis Bertch – Speedy Gonzalez or Herman Munster | Aaron Snead – Calvin & Hobbs |
| Linda Depta – Mary Richards | Mark Walters – Captain Ahab |
| EJ Bast – Incredible Hulk, or MacGyver | Amy Loallen – R2- D2 |
| Dan Mondoux – Sir Lancelot | S Doherty – Santiago from Old Man & the Sea |
| Alisha Cederberg - Hermione Granger | Muriel Hice – James West |
| Evan Paukin - Ron Swanson | Brian Hay – Peanuts |
| Louis Thomas – Hans Solo | Craig Jbara – Norman from On Golden Pond |
| Brian Leuth – Inspector Gadget | Sherry Smurr – Cinderella’s Fairy God Mother |
| Rachel Bair – Claire Underwood | |

Meeting summary of July 9, 2018 approved as presented.

Priority Updates

- Enrollment Management

- Following Batch Cancel, enrollment dropped 9.5% - working hard to reenroll the dropped students. Also sent out e-mail blast for upcoming Aug 1 Fall "Done in a Day" event.
- **University Center**
 - If you know of good prospects for University Center let Craig Jbara know – Goal is to attract partnerships with programs that benefit students in both venues.
- **Early College**
 - 4th week of summer camps going well.
 - Hiring a part time early college mentor for Fall.
- **Retention**
 - Completed e-mail outreach encouraging specifically identified students to take more credits – preliminary two week results show some limited positive results.
 - A committee of key stakeholders has been formed to develop targeted outreach to returning students cancelled for batch.
- **International Students**
 - For Fall 2018 we have 40 F1 students and 10 transfers from WMU.
 - The college is beginning the interview process for replacing Diane Finch.
- **Life Long Learning**
 - Please forward new ideas for programing to Craig Jbara
- **Diversity and Inclusion**
 - How does KVCC respond to Papa John's CEO behavior? Discussed importance of an inclusive and open environment.

2018-2019 College and Department Level KPIs were presented

Other

- Dr. Washington is making his way around college meeting individuals and departments on informal basis in July and August. Marshall will also be making several external speeches (cabinet is assisting with prioritizing opportunities). There will be a formal inauguration event in the Fall- more information to follow. If you have suggestions for the Fall event please reach out to Sherry Smurr or Kathy Johnson.
- Dennis Bertch mentioned that KVCC had 3 MAT2 graduates at the July 13 statewide ceremony for the preliminary class. KVCC received a plaque that will be displayed in Tech area.
- Public Safety indicated that a Rape Aggression Defense (RAD) class is coming up in Aug. Contact public safety for further information.
- 10 people went to recent Target X Summit in Nashville TN - KVCC was honored with Target X Innovation Award because of our integrated approach to redesigning processes to focus on student success as well as attributes of Target X software.

- This Friday, July 27, Disability Network will have an anniversary celebration of signing ADA. At that celebration KVCC colleague Lois Baldwin will be given a lifetime achievement award. Congratulations to Lois Baldwin! Contact Bill McElhone for further information about celebration.
- Brian Lueth distributed mini- Initiative process guidelines and Internal Internship guidelines.
- Following the regular Administrators Plus meeting a 2019 KPI development workshop was held. At the conclusion of the discussion the support areas participating agreed that operational areas of the college are vital to achieving student success and ALL of the college-level KPI focus areas. However it may be difficult to find quantitative measures that clearly tie to the college-level KPIs. Descriptive measures of performance may be more meaningful to use.
- For the 2019 KPI process, support areas may develop KPIs that focus on one initiative or describe how what they do operationally connects across ALL College level focus areas or the strategic value of college. Support area KPIs may be descriptive or quantitative. The goal is to have all areas of the college participate in the KPI dialogue and process. If you would like further assistance developing a KPI please contact Kathy Johnson or Janet Nykaza.

NEXT MEETING IS MONDAY, August 6, 2018