

To: Administrators Plus
From: Sherry Smurr
Subject: Meeting Summary of February 5, 2018
Date: February 14, 2018

Members:

Dannie Alexander (Absent)	Deb Coates (Absent)	Sarah Hubbell	Deb Miller
Brian Hay	Mike Collins	Rick Ives	Dan Mondoux
Rachel Bair	Laura Cosby	Craig Jbara (Absent)	Russ Panico
EJ Bast	Linda Depta	Kathy Johnson	Evan Pauken
Bonita Bates	Kevin Dockerty (Absent)	Denise Lindsley	Billy Reynolds
Don Benthin	Steve Doherty	Amy Louallen	Marilyn Schlack
Dennis Bertch	Paige Eagan	Brian Lueth	Aaron Snead
Paul Bianco (Absent)	Tom Hamann	Angela March-Peek	Tom Sutton (Absent)
Aaron Hilliard	Patti Henning	Mark Walters (Absent)	Barbara Taraskiewicz
Alisha Cederberg	Muriel Hice	Bill McElhone (Absent)	Tim Welsh

Meeting summary of January 22, 2018 approved with no changes.

Priority Updates

- **Enrollment Management** – Down 2.5%. Marketing is promoting our later starting classes.
- **Guided Pathways** – Gathering information through KPI’s to see what’s working and what’s not.
- **Early College** – Information handed out on statistics through Fall 2017. Early College/Dual Enrollment make up 11% of our college population. May 10, 2018 Completion Ceremony will be held here at KVCC.
- **Retention** – Asset Map forms will be sent out to administrators to gather info from their departments. We are looking for a description of what the positions in your department do regarding student interactions.
- **International Students** – The College has enrolled 69 F1 students, and 58 concurrent enrollment international students for winter 2018 semester. Diane Finch took the International Students bowling on 2/4/18.
- **Analytics** – Chapter 6 - Assessment and Continuing Improvement – Great example will be presented today by Billy Reynolds (Rapid Review)
- **Diversity and Inclusivity** – Dar Mayweather made a return visit to KVCC. The Book Club is reading Sapiens: A Brief History of Humankind, by Yuval Harari. Trice Batson and Molly Cartwright are in the process of developing diversity and inclusion workshops.

EJ Bast Presented on Long Term Demographic Trends

Billy Reynolds presented Rapid Review – Continual Process of Improvement. The presentation provided an excellent KVCC example for chapter six book discussion.

Other

- HR is working on including retention into all job descriptions
- Flyer listing open registration dates for Summer and Fall 2018 was distributed
- FASFA Completion Event to be held February 20, 2018 from 4:30-6:30
- The first time, full time Graduation rate reported to IPEDs in February 2018 is projected to be at 15% (an increase from previous years).
- Discussed using College Scheduler to help with scheduling options
- Last week we had Target X on-site for successful training and consulting
- Website accessibility CMOP has been drafted
- Summer Camp Registration, February 15, 2018
- Open House at the Air Zoo, February 6, 2018
- New Hires in the Counseling Dept. were discussed
- Preview available for the “ Resilience” movie that will be shown in the theater February 16 from 1-3
- College Wide Meeting will be held on Friday, February 9. TTC @ 8:30 Rm 9130 – AWH @ 3:30 Rm 128
- Offices must remain open while the Presidential Search activities are going on.

Next Administrators Plus Meeting is Feb. 19, 2018 8:00 a.m. in room 4380