

To: Administrators Plus
From: Sherry Smurr
Subject: Meeting Summary of August 20, 2018
Date: August 31, 2018

Members:

Dannie Alexander	Steve Doherty	Sarah Hubbell	Dan Mondoux
Rachel Bair	Paige Eagan	Rick Ives	Russ Panico
EJ Bast (Absent)	Sue Gardner	Craig Jbara	Evan Pauken
Bonita Bates	Mike Gettle	Kathy Johnson	Billy Reynolds
Dennis Bertch	Tom Hamann	Vic Ledbetter	Aaron Snead
Alisha Cederberg	Brian Hay	Denise Lindsley	Tom Sutton (Absent)
Deb Coates (Absent)	Sara Herrmann	Amy Louallen	Barbara Taraskiewicz
Mike Collins	Patti Henning	Brian Lueth	Louis Thomas (Absent)
Laura Cosby (Absent)	Muriel Hice	Angela Marsh-Peek	Mark Walters
Linda Depta	Aaron Hilliard	Bill McElhone (Absent)	Dr. Washington
Kevin Dockerty (Absent)		Deb Miller (Absent)	Tim Welsh
		Amy Galick	Bob Bechtel

Meeting summary of August 6, 2018 was approved as amended.

Presidential Thoughts –

- Presidential Inauguration Update

Friday, October 19

All students and staff are welcome to attend
 4:00-5:30 Investiture, reception to follow

Saturday, October 20

Meet the President at the Museum 8:30-11:00

- Dr. Washington asked those who missed the last meeting to write down their answers for the following 3 questions:
 - a. What are three things we do well at KVCC?
 - b. What can I do to make things better?
 - c. What needs to improve at KVCC?

Please send your answers to Sherry via e-mail or inner office mail.

Priority Updates

— **Enrollment Management**

- Currently down 5½% over previous year.

- Reaching out to students who have everything completed but are not yet enrolled for any classes.
- **University Center**
 - Dr. Washington met with Siena Heights University leadership.
- **Guided Pathways**
 - Moving into mapping phase two for academic side, presentations on future activities on student success side.
- **Retention**
 - Finalized list sent to Re-Up of 11,500 Stop-Out students over a 5 year timeline-goal is to kick off by end of September.
 - Continuing to reach out to students.
- **International Students**
 - 37 F1 students for Fall 2018
 - International Student Orientation was held
 - Christopher Voss, new International Student Services Director, starts on 8/27/18
- **Life Long Learning**
 - Online registration system is getting a good response thus far.

Dashboard Update Review was given by Kathy Johnson, Amy Galick and Bob Bechtel.

2019 College Level KPI update was given by Craig Jbara

Other:

- FASFA follow-up events are ongoing to help students finish FASFA.
- Kudos to the IT team for short circuiting recent phishing attempt!
- Banner 9 pre-prod upgrade process continues – much will be behind the scenes but needs to be converted by January 1, 2019 ... stay tuned for ongoing progress.
- Counseling and Advising will be open late this week.
- Dennis Bertch gave shout out to Brian Hay for three year culinary accreditation.
- Patty Henning – Thanks to those who participated in new nursing student orientation – very helpful to students.
- Bonita Bates gave kudos to Mike Collins for help with Metro Transit coming to help at college in first days of school.
- Brian Lueth – Finance will be sending out internal customer satisfaction survey as basis for KPI and to help with student customer service.
- Culinary restaurant will be reopening in the fall.
- MAT² is having a big kickoff this week.

NEXT MEETING IS MONDAY, September 17, 2018