

Academic Leadership Council
Meeting Minutes
2:00 PM
Thursday, January 4, 2024
TTC 4240

Present: Officers and voting members: C. Almeda, D. Benard, J. Brady, D. Brock, D. Coblantz, K. Dockerty, K. Fuchs, C. Gearig, O. Hadzic, S. Hughes-Winfrey, J. Hunerjager, W. Kring, D. Loucks, E. Martin, V. McCann, N. McClure, D. Multer, B. Murray, S. Myers, J. Ott, S. Ott, S. Pearson, C. Pruis, B. Purdy, J. Ratliff, K. Rivard, A. Rodgers, C. Schauer, T. Stefanick, J. Stotz-Ghosh, S. Walman

Non-voting attendees: M. Adams, R. Bair, N. Bergan, T. Birkholz, A. Brandt, M. Dunneback, R. Durkee, P. Eagan, A. Fontaine, G. Fredericks, P. Grohs, M. Holland, S. Hubbell, R. Kraas, T. Labadie, D. Lindsley, D. Martin, A. Moore, K. Naatjes, L. Orr, S. Postula, L. Prister, A. Quinones, J. Ramsey, W. Reynolds, D. Roushangar, J. Schmidt, A. Snead, S. Tanis, R. Vezeau, B. Whately

1. Call to Order – 2:04 PM
2. Review/Revise Agenda - None
3. Guests - None
4. Officer Reports
 - 4.1. Chair - Jenny Ott –
 - No Report
 - 4.2. Vice Chair - Philipp Jonas –
 - No Report
 - 4.3. Secretary - Cheryl Almeda –
 - “Shout Outs!” – Acknowledgement of departments and/or individuals that positively contribute to the institution, returning at the end of ALC meetings.
 - 4.4. Master of Committees – Kevin Dockerty –
 - No Report
 - 4.5. Faculty Liaison – Erick Martin –
 - No Report
5. Academic Services – Paige Eagan
 - 5.1. Course and Curriculum, with Joe Brady –

AAMT – Applied Art and Media Technologies

Program Changes (Effective Fall 2024: 202510)

- AGA.AAS: Animation & Game Art AAS, Add: ENG 111 as “or” option for ENG 112 or COM 113
- GDC.AAS: Graphic Design AAS, Add: ENG 111 as “or” option for ENG 112 or COM 113
- IL.AAS: Illustration AAS, Add: ENG 111 as “or” option for ENG 112 or COM 113
- MMV.AAS: Multi Media/Video AAS, Add: ENG 111 as “or” option for ENG 112 or COM 113

- WDD.AAS: Web Design & Development AAS, Add: ENG 111 as “or” option for ENG 112 or COM 113
 - Motion to approve program changes brought by K. Dockerty, 2nd by E. Martin – motion passed.

BIO – Biology

New Course (*Effective Fall 2024: 202510*)

- BIO 107: Biological Basis of Stress, 3-3-0 (Lecture/Discussion)
 - Motion to approve new course brought by K. Dockerty, 2nd by E. Martin – motion passed.

CIS – Computer Information System

Course Changes (*Effective Fall 2024: 202510*)

- CIS 110: Intro to Smart Devices, 3-3-0 (Lecture/Discussion), Change: Title from PC Operating Systems
 - Motion to approve course changes brought by K. Dockerty, 2nd by E. Martin – motion passed.

DHY – Dental Hygiene

Course Changes (*Effective Fall 2024: 202510*)

- DHY 105: Dental Assisting I, 2-0-6 (Standard Lab), Change: Strategy from Clinic to Standard Lab
- DHY 106: Dental Assisting II, 1-0-3 (Standard Lab), Change: Strategy from 1-0-3 (Clinic) to 1-0-3 (Standard Lab)
 - Motion to approve course changes brought by K. Dockerty, 2nd C. Pruis – motion passed.

EDMT – Engineering Design Manufacturing Technology

New Course (*Effective Fall 2024: 202510*)

- EDMT 172: Advanced SolidWorks, 3-1-6 (Lecture/Discussion – Standard Lab)

Course Changes (*Effective Fall 2024: 202510*)

- EDMT 102: Basics of Mechanical Sciences, 3-3-0 (Lecture/ Discussion), Change: Title from Basics Mechanical Technology; Strategy from 2-2-0 (Lecture/Discussion)
- EDMT 130: Technical Drawing, 4-2-6 (Lecture/Discussion – Standard Lab), Change: Title from Tech Drawing w/AutoCAD
- EDMT 140: Fundamentals of GD&T, 3-2-3 (Lecture/Discussion – Standard Lab), Change: Title from Production Drafting w/GD&T
- EDMT 160: Creo (Pro/ENGINEER), 3-1-6 (Lecture/Discussion – Standard Lab), Change: Title from Pro-E/CREO
- EDMT 171: Parametric Design, 3-1-6 (Lecture/Discussion – Standard Lab), Change: Title from SolidWorks
- EDMT 225: Applied Finite Ele Analysis, 3-1-6 (Lecture/Discussion – Standard Lab), Change: Title from Comp Aided Simulation w/FEA
- EDMT 245: Machine Design, 3-2-3 (Lecture/Discussion – Standard Lab), Change: Strategy from 4-2-6 (Lecture/Discussion – Standard Lab)

- EDMT 260: Metallurgy & Mech Testing, 3-2-3 (Lecture/Discussion – Standard Lab), Change: Title from Metallurgy/Mechanical Testing; Strategy from 4-3-3 (Lecture/Discussion – Standard Lab)

New Programs (*Effective Fall 2024: 202510*)

- CD.CERT: Computer-Aided Design CERT
- CREO.COA: CREO COA
- EDT: Engineering Design Technology AAS
- FP.COA: Fluid Power COA
- GDT.COA: Geo Dim & Tolerancing (GD&T) COA

Program Changes (*Effective Fall 2024: 202510*)

- ACAD.COA: AutoCAD COA, Add: EDMT 100 as “or” option for EDMT 130 (-1 credits)
- Remove: EDMT 183 (-3 credits) Change: Overall credit total reduced from 10 to 6
- ELT: Engineering Technology AAS, Add: EDMT 120, EDMT 125, EDMT 140, EDMT 171, MATH 156, and Technical Electives (+21 credits) Remove: ELT 102, ELT 120, MATH 150, MATH 152, Program Electives, and Political Science (-20 credits) Change: EDMT 260 credits from 4 to 3 (-1 credit) Overall credits do not change
- SDWK.COA: SolidWorks COA, Add: EDMT 172 (+3 credits) Change: Overall credit increased from 7 to 10

Program Changes Incidental to Course Changes (*Effective Fall 2024: 202510*)

- MMI.AAS: Maintenance Mechanical – Industrial AAS, Remove: General Elective (-1 credit) Change: EDMT 102 credits from 2 to 3 (+1 credit) Overall credits do not change
- MMI.CERT: Maintenance Mechanic – Industrial CERT, Change: EDMT 102 credits from 2 to 3 (+1 credit) Overall credits increased from 43 to 44
- MTA: Machine Tool Automation AAS, Change: EDMT 102 credits from 2 to 3 (+1 credit) Overall credits increased from 62 to 63
- MTT: Machine Tool Technology AAS, Change: EDMT 102 credits from 2 to 3 (+1 credit) Overall credits increased from 62 to 63
- WT.CERT: Welding Technologies CERT, Change: EDMT 260 credits from 4 to 3 Overall credits reduced from 31 to 30

Program Inactivation (*Effective Fall 2024: 202510*)

- DCAD.CERT: CAD Specialist CERT
- DDS: Computer-Aided Design AAS
- PENG.COA: ProEngineer COA
 - Motion to approve new courses, course changes, new programs, program changes, incidentals and program inactivation brought by K. Dockerty, 2nd by S. Myers. – Motion passed.

EMS – Emergency Medical Services

Program Change (*Effective Fall 2024: 202510*)

- EMS: Emergency Medical Services AAS, Change: Move the following courses from Program Requirements to Program Prerequisites: COM 210, ENG 110 or ENG 160, MATH 100, PSY 150, and WPE 101
 - Motion to approve program change brought by S. Myers, 2nd by E. Martin. – Motion passed.

RCP – Respiratory Care Practitioner

Program Change (*Effective Summer 2024: 202430*)

- Respiratory Care Practitioner AAS, Change: Typo correction changing ENG 110 to MATH 100 Not affecting proposed changes
 - Motion to approve program change (typo correction) brought by K. Dockerty, 2nd by E. Martin. – Motion passed.

Administrative Changes

Course Inactivations (*Effective Fall 2024: 202510*)

- EDMT 282: Basic OSHA Safety Class, 1-1-0 (online)
- EDMT 283: Industrial Automation, 3-2-2 (Lecture/Discussion – Standard Lab)
- EDMT 284: Industrial Robotics, 3-2-2 (Lecture/Discussion – Standard Lab)
- EDMT 286: Intro to Machine Tool Probing, 1-.5-.5 (Lecture/Discussion – Standard Lab)
- EDMT 287: Basic Macro Programming for CNC, 1.5-.75-.75 (Lecture/Discussion – Standard Lab)
- EDMT 288: Advanced CNC Probing, 1-.5-.5 (Lecture/Discussion – Standard Lab)
- EDMT 289: Adv Mastercam 35 & Surfacing, 2-1-1 (Lecture/Discussion – Standard Lab)
- EDMT 290: CNC Multi Axis, 3-.75-2 (Lecture/Discussion -Standard Lab)
- HVAC 282: Installation of HVAC Equipment, 2-0-4.5 (Standard Lab)
 - Motion to approve course inactivations brought by K. Dockerty, 2nd by A. Rodgers. – Motion passed.

5.2. ILO information: Assessment Year 4 due date (February 9), with Allison Moore –

- Form is in the Google Drive.

5.3. HLC update: Multilocation Visit (February 12) with Allison Moore –

- Groves and Downtown campuses site visit.

5.4. Xitracs Faculty Qualifications update: Part-Time faculty roll-out with Allison Moore –

- Part-timers will be asked to complete it this semester.
- Chairs and Program Directors to help facilitate process.

5.5. Other

6. Faculty Support – Gail Fredericks

- No Report

7. Unfinished Business

7.1. Preferred Names Committee – now called “Used First Name” -- under review

7.2. Evaluation Kit –moving to new questions is on hold at this time

7.3. FERPA template, Sarah Hubbell (coming April 2024)

7.4. Committee Conversations –

7.5. Grading Procedure Motion – currently tabled

8. New Business

9. Outstanding Issues and Updates

9.1. Enrollment Reporting

10. Upcoming meeting dates for 2023/2024— 1PM—4370/4380 TTC.

- February 2 – this meeting may be on Zoom.
- March 1
- April 5
- April 26 – Summit

11. Other

11.1. Reminders & Announcements –

11.2. Shout Outs –

- C. Almeda acknowledged A. Brandt for being a great resource for the EDU department.
- R. Bair thanked those that restored pool services at TTC.

12. Adjournment – 2:54 PM