

Academic Leadership Council  
Meeting Minutes  
1:00PM  
Friday, May 6, 2022  
TTC 4240

**Present:** Officers and voting members: C. Almeda, D. Benard, J. Brady, D. Colblentz, K. Dockerty, C. Gearig, K. Grubka, V. Hileski, J. Hunerjager, P. Jonas, D. Loucks, E. Martin, V. McCann, N. McClure, B. Murray, J. Ott, S. Ott, S. Pearson, C. Pruis, B. Purdy, K. Rivard, C. Schauer, S. Stefanick, S. Walman

**Non-voting attendees:** D. Alexander, A. Brandt, D. Coates, R. Craft, L. Depta, R. Durkee, M. Dunneback, P. Eagan, A. Fontaine, G. Fredericks, S. Hubbell, D. Martin, T. McFadden, A. Moore, W. Reynolds, E. Shufro, A. Snead, K. Sparrow, B. Talsma, L. Taylor, L. Thomas, R. Wagner, T. Welsh

1. Call to Order – 1:04pm
2. Review/Revise Agenda –
  - Item 5.2 – T. Welsh and A. Snead additional information provided.
3. Meeting Minutes of April 1, 2022- Approved
4. Welcome... Rebecca (Becky) Craft, Employee Benefits Manager
5. Guests
  - 5.1. Kelly Sparrow – Academic Scheduling
    - May 9<sup>th</sup> – Summer Semester starts.
    - July 2<sup>nd</sup>- 8<sup>th</sup> – Summer Recess, no class.
    - Part of term – 14 week semesters moving forward.
    - Winter 2023 Schedule Prep deadline – August 5<sup>th</sup>
  - 5.2. Tim Welsh and Aaron Snead – Email Updates and KCC’s ransomware attack discussion
    - Kellogg Community College security breach – KVCC in constant defense mode.
    - Aggressive network update – late June.
    - Firewall Updates.
    - Training and phishing tests coming soon – “Know Before”
    - Email System Upgrades – Outlook integration, Microsoft 365.
    - Student home drive will be phased for Google drives instead.
    - Online “how to” instructional videos.
    - Multimodal Rooms: Mary Jane Stryker, Groves Theater, Commons Theater, Common Forum, etc.
    - Updates for desktops and laptops underway.
    - Virtual Desktop Interface (VDI) expansion.
  - 5.3. Louis Thomas – Student Financial Wellness

- Understanding – Who are our students?
- Sense of Belonging – Engagement and performance level increases.
- KVAAP Student Success – three times the overall graduation rate.
- Mission – Committed to enriching the lives of students by providing quality education.
- PowerPoint presentation on data discoveries.
- Trellis Financial Wellness Survey.
- MI-BEST Student Focus Groups.
- Increase college-wide awareness.

## 6. The Shuffle

- No Report

## 7. Officer Reports

### 7.1. Chair – Jenny Ott – ALC Committee Report and Membership Update

- Submitted report included information about ALC (What does ALC do?)
- Curriculum, Academic Qualifications, Assessments, Data, etc.
- Membership List Updated.
- Goals for 2022-2023 - Develop new agenda items, department chair roles, and ways to maximize participation.

### 7.2. Vice Chair – Philipp Jonas

- No report

### 7.3. Secretary – Cheryl Almeda

- No report

### 7.4. Master of Committees – Kevin Dockerty

- Recognized staff and administration for continuous work.
- Recognized and thanked ALC Leadership Committee Officers.
- C. Schauer thanked C. Almeda and J. Ott for their leadership and work on behalf of ALC.

### 7.5. Faculty Liaison – Erick Martin

- No report

## 8. Academic Services – Paige Eagan

### 8.1. Course & Curriculum – with Joe Brady - amendment on strategy changes to the correct re-vote on course in-activations (BUS 107, 113, 114)

- Course Inactivation –
  - BUS 107, Introduction to Power Point, 1-0-3 (Open Lab)
  - BUS 113, Word II, 2-0-6 (Open Lab)
  - BUS 114, Intro to Microsoft Publisher, 1-0-3 (Open Lab)
- Motion to approve course inactivation brought by P. Jonas, 2<sup>nd</sup> by C. Schauer – motion passed.

8.2. Michigan Transfer Agreement Memo Updated.

- Document provided – information included.

8.3. Goals for upcoming ALC meeting - June 2<sup>nd</sup>

- Bring completed document to meeting.

8.4. P. Eagan shared gratitude for all of the work accomplished under difficult circumstances.

9. Faculty Support – Gail Fredericks

- Dr. Amelia Gamel’s book available now, feedback needed.
- Part I - Compassionate Reset Approach.
- Part II – Under-resourced cultures.
- Part III – What do we do with the information learned?
- Part IV – Promote Equity Inclusion and reconsider our own biases.

10. Unfinished Business

- No report

11. New Business

- No report

12. Outstanding Issues and Updates

12.1. Covid Updates – Dannie Alexander

- May 9<sup>th</sup> – New Covid policies, no mask mandates.
- Visit [kvcc.edu/coronavirus](http://kvcc.edu/coronavirus) website for up to date information.

13. Upcoming meeting dates for 2021-2022

13.1 June 2, 2022 @ 10:30am – Zoom – Current Chairs and Directors only.

14 Other

14.1 Reminders & Announcements

- No Report

14.2 “Above and Beyond” – Cheryl Almeda

- K. Grubka recognized G. Fredericks for coordinating the in-person ALC meeting for May 6<sup>th</sup>.

15 Adjournment – 2:26pm