

Academic Leadership Council
Meeting Minutes
1:00PM
Friday, May 7 2021
Zoom

Present: Officers and voting members: C. Barrett, J. Brady, K. Dockerty, H. Fish, K. Fuchs, C. Gearig, K. Grubka, V. Hileski, T. Keena, D. Loucks, E. Martin, N. McClure, B. Murray, S. Myers, C. Oliphant, J. Ott, S. Ott, S. Pearson, B. Purdy, K. Rivard, J. Rix, C. Schauer, J. Stotz-Ghosh

Non-voting attendees: D. Alexander, A. Brandt, A. Cederberg, L. Cosby, W. deDie, L. Depta, R. Durkee, P. Eagan, G. Fredericks, A. Fontaine, P. Grohs, P. Joswick, T. Labadie, D. Lindsley, B. Lueth, K. Miller, C. Olson, E. Pauken, C. Pruis, W. Reynolds, C. Salinas, J. Wagner, M. Walters

1. Call to Order – 1:01pm
2. Review/Revise Agenda- added 9.2 & additions to 12.1
3. Meeting Minutes of March 26, 2021- approved
4. Guests –
 - 4.1. Update Higher Education Relief Funds Projects – Brian Lueth & Dannie Alexander
 - The college has received two grants with the potential for a third. These monies are divided between student and college needs. Financial Aid will work with student to distribute the funds. The college is investing in various software, additional cleaning equipment, and renovations to the buildings, classroom furniture and technologies.
 - 4.2. Withdrawal Information Overview – Evan Pauken
 - Target X has a withdrawal indicator; this information comes from Banner. These withdrawn students will receive a 2-3 question survey. This process started in winter 2021 with responses from 144 students. The expectation is that the response rate will increase for future semesters. Withdrawal surveys for the summer 2021 semester will be sent daily to withdrawn students.
5. Officer Reports
 - 5.1 Chair – Jenny Ott
 - May leadership retreat is postponed and a future date is DBT.
 - ALC leadership meets with P. Eagan & Dr. Washington. Please reach out to ALC leadership with any issues or question from faculty.

- Call for faculty to participate in proctoring/testing committee. Looking for three-classroom faculty to join this committee.

5.2 Vice Chair – Philipp Jonas

- no report

5.3 Secretary – Cheryl Almeda

- no report

5.4 Master of Committees – Cynthia Schauer

- Recognize the faculty and their work on committees, especially during the turnaround time in between semesters.
- Final grades are due on May 6. Summer classes begin on May 10.

5.5 Faculty Liaison – Steve Walman

- no report

6. Academic Services – Paige Eagan

6.1. Course & Curriculum Committee, with Joe Brady-

- Course Changes- CIS 224: Network Security (Effective 202220); motion to approve brought by E. Martin and 2nd by C. Schauer, motion passed
- New Courses – CIS 105: Intro to Computer Info Systems (Effective 202220); motion to approve brought by E. Martin and 2nd by C. Schauer, motion passed
- Program Changes – motion to approve brought by E. Martin and second by C. Schauer, motion passed
 - (Effective 202220)
 - CIT: Cisco Technician AAS
 - DSC: Database Specialist COA
 - DSS: Desk Side Support COA
 - ITS: IT Support Technician AAS
 - PCST.COA: PC Support Technician COA
 - SD: Software Developer AAS

6.2. Academic Standing, with Alisha Cederberg- Academic standing placed on hold during the pandemic, reinstated in fall 2021.

6.3. MTA Annual Review- Takes place every spring. P. Eagan will share updates every year.

6.4. One-Stop Update, A. Cederberg-

- Is a college initiative with a goal for implementation in 2022. Working with a third party vendor, EdAmerica, to collect data and student input on what the need is. The One-Stop will be available to current and perspective students.

6.5. Academic Integrity work group, with Amy Brandt & Carlos Salinas-

- The shift to online due to the pandemic has increased academic integrity issues. The focus of this group is on creating a culture of academic integrity by providing resources, modeling behaviors and looking at a holistic approach. Discussions, via sub-groups, are taking place on various topics. Looking for focus groups for the fall 2021 Summit.

6.6. Laptop & Hotspot Loan program update, with Mark Walters –

- A significant shift in services has taken place due to the pandemic with book circulation dropping and the Loaner Laptop Program increasing. The fall 2020 semester, 372 laptops and 44 hotspots checked out and 223 laptops and 37 hotspots checked out in winter 2021 semester. This program will continue for the fall 2021 semester.

7. Faculty Support – Gail Fredericks

- The LTI process for Canvas is ongoing and includes a website <https://www.kvcc.edu/lti/>. A session of the Online and Blended Teaching Seminar will take place in July.

8. Unfinished Business

8.1. EvaluationKIT- Mary Morehouse

- Finished out the winter 2021 course evaluations with Terms 1 & 6 response rate of 56.66%.
- Informed faculty of a nuance in regards to Canvas courses and EvaluationKIT for their summer 2021 courses. If your summer 2021 Canvas course is a previously used CRN, you still view your summer 2020 reporting access link. As soon as the current semester's survey is deployed, it will replace the summer 2020 reporting access link with the current summer 2021 survey response rate link. Faculty will still be able to access their reports via the EvaluationKIT dashboard.

9. New Business –

9.1. ReConnect – Math department changes and general questions – Nicole McClure (attachments)

- Nicole answered questions from faculty. Math department changes are taking place in winter 2022.

9.2. Testing Center – Meeting student and faculty needs for summer 2021 – Denise Lindsley (P. Eagan spoke on her behalf)

- In person hours for summer will be AWH; M-R- 9am to 6:30pm, TTC; 8:30 am to 7pm- M-R. They do offer remote option with instructor permission. If you or your student have a need please reach out.

10. Outstanding Issues and Updates

10.1. COVID on Campus update – Dannie Alexander

- Go to kvcc.edu/coronavirus for the most up-to-date information. See below information in regards to vaccination opportunities.

11. Upcoming meeting dates and time

11.1. T.B.D, as the college is closed on Friday, June 4.

12. Other

12.1. Reminders & Announcements

- The Center for New Media will host the Student Art Show during the month of May, to kick-off May 7. The virtual event will feature individual and collaborated projects. Images will be posted on the Center for New Media's Facebook and Instagram accounts. The Center for New Media will not be open for Art Hop on Friday, May 7.
- Please join us as we recognize the academic achievements of our 13th year Early/Middle College students (click here for the invitation: <https://mailchi.mp/6588d5856453/youre-invited>) May 13, 2021 @ 7-8 P.M. Zoom Meeting ID: 945 9663 9849
Passcode: 732336
- KVCC Foundation Scholarship Fundraising Baking Show – May 13 @ 7 p.m.
- Valley Food Share distribution is currently a drive-thru service on Thursdays from 2-4 p.m. alternating between the Food Innovation Center and the Texas Township Campus. Volunteers are needed to help distribute shares to students who have indicated that they are in need. Please sign up, if you are able. For more information, email foodshare@kvcc.edu
- COVID19 Vaccination Clinics at KVCC, in partnership with the Family Health Center & Bronson Hospital – Please share and promote!
Texas Township Campus
First Dose: Tuesday, May 11 from 8 a.m. - 3p.m.
Second Dose: Tuesday, June 8, from 8 a.m. – 3 p.m.
This is a drive-thru clinic in the parking lot off of O Ave. Masks are required. [Register now.](#)

Arcadia Commons Campus
First Dose: Wednesday, May 12 from 3-6 p.m.
Second Dose: Wednesday, June 9 from 3-6 p.m.
This clinic takes place in the courtyard behind Anna Whitten Hall. Parking validation will be available. Masks are required. [Register now.](#)

To schedule an appointment by phone, call 269-488-0804. For additional information, call 269-349-4257, ext. 230.

Domestic Violence month is ??? R. Durkee. Call for anyone who wants to help with the planning committee, all are welcome.

12.2. “Above and Beyond” – Cheryl Almeda

- Dannie Alexander & Billy Reynolds for the Arbor Day Event. Two trees were planted, one for those who had died and one for hope for the future.
- C. Oliphant recognized for her 20+ years of service as a chemistry instructor, as she will be retiring. We all wish her the best!

13. Adjournment – 2:35pm