

Academic Leadership Council
Meeting Minutes
3:30PM
Thursday, September 3, 2020
Texas Township Campus- Zoom

Present: Officers and voting members: C. Almeda, C. Barrett, J. Brady, D. Benard, Y. Chapman, K. Dockerty, H. Fish, K. Fuchs, C. Gearig, K. Grubka, P. Jonas, D. Loucks, E. Martin, N. McClure, S. Myers, C. Oliphant, J. Ott, S. Ott, S. Pearson, b. Purdy, J. Rix, C. Schauer, J. Stotz-Ghosh, S. Walman

Non-voting attendees: J. Arndt, D. Bertch, G. Bielby, A. Brandt, D. Coates, M. Collins, L. Cosby, W. deDie, L. Depta, M. DeYoung, P. Eagan, G. Fredericks, R. Higginbotham, V. Hileski, P. Henning, M. Hurst, P. Joswick, T. Keena, T. Labadie, D. Lindsley, G. Larrieu, K. Miller, B. Murray, C. Olson, J. Ratliff, W. Reynolds, J. Schmidt, T. Sypris, B. Talsma, L. Taylor, R. Wagner, W. Wangler, M. Washington, T. Welsh

Call to Order –

1. Review/Revise Agenda- Remove item 11.1, Provost and VP for Academic and Student Support Services hiring process
2. Meeting Minutes of May 5, 2020 - Approved
3. Guests – Tim Welch informed the group that students will be able to remote into any application that the college has. Students are using computers remotely that have been set up with an external link face. This process will work with all computer types. Student do not use the G drive but the O drive via the remote connection.

5. Officer Reports

5.1 Chair – Scott Myers proposed to the committee to limit the terminology of CAS (Class Assignment Schedule) and use the language of “syllabus” in its place. A motion to change the language was brought by S. Myers and second by J. Ott. C. Schauer brought a motion to table and E. Martin 2nd, motion passed. Motion to approve is removed. A group will be formed to work with administration in making this change. Those who volunteered for this group are C. Almeda, S. Walman, C. Schauer, C. Gearig, & E. Martin.

5.2 Vice Chair – Philipp Jonas, no report

5.3 Secretary – Almeda, no report but let the group know that Julie Stotz-Ghosh is the new department chair for English, Jamie Rix for ASL, and Vicki Hileski is the new nursing representative to ALC.

5.4 Master of Committees – Jenny Ott, no report

5.5 Faculty Liaison – Steve Walman, no report

6. Academic Services – Dennis Bertch

6.1. Course & Curriculum Committee – Dennis Bertch informed that changes were made to the academic standing policy. Dennis will send the changes to S. Myers who will distribute to the group. Dennis announced that P. Eagan will be the new provost. Dennis will remain until the end of the month during this transition. Work is being done on an incomplete policy.

7. Early Middle College – Deb Coates informed the group that dual enrollment is increasing and interest from parents is increasing as well.
8. Ed2Go and Groves update – Kate Miller, Ed-to-go was popular over the summer for free courses. New courses for exam prep are in the works. Work force demand has increased. The agreement with MIOSHA is finalized. Many new programs are in the pipeline.
9. Online learning- Gail Fredericks informed the group that the Canvas/Banner integration had a pre-pandemic goal of March. The integration process started in August but ran into issues and is now paused temporarily with the hope of starting back up soon. This has also affected the integration of any LTIs. Once the Canvas/Banner integration takes place then we will move forward with LTI's.

Transitioned Zoom license from MCCA to the college. Faculty need to make sure they have a full license. If you need a Zoom license, contact IT at IT@kvcc.edu. A notice will go out to faculty who do not have a full license.

10. Unfinished Business - Mark DeYoung from the library listed hours they are open. Students pick up laptops from the library at either TTC or AWH. If student needs a book, library will check it out for them and do curbside pick-up. No curb side pick-up at AWH currently but are working on a solution. Loner laptops are available to all students. There is also a laptop package in the bookstore and students can purchase this package with their financial aid. Still trying to workout library space to 25% of regular capacity due to executive orders from the Governor.
11. New Business, no report
12. Outstanding Issues, no report
13. Upcoming meeting dates & times – Poll taken asking the committee if the ALC meeting time should switch to 9am instead of 1pm. 68% favored 9am meetings. Much discussion was had

on this issue. Motion brought by P. Jonas to have next meeting at 9am on Oct. 2. Motion did not pass. Next ALC meeting will be at 1pm on Oct. 2.

14. Other - Laura Cosby made everyone aware that during the first week of classes, a bag will go out to students that contain a mask, hand sanitizer, and literature on student expectations when they are on campus. There will be a welcome table at the tech wing on T/W, W at the tower entrance with tables will being outside. Aaron Hilliard said a training has been developed for students and this will be going out through Target X on Friday, September 4. There is an agreement contained at the end of the training for students to agree to.

15. Adjournment – 4:28pm