

Meeting Minutes

Friday, January 3, 2020 • 1:00 p.m. • TTC 4370/4380

Present: Officers and voting members: J. Abbott, C. Barrett, D. Benard, J. Brady, K. Dockerty, K. Fuchs, C. Gearig, K. Grubka, S. Hughes, P. Jonas, P. Joswick, D. Loucks, E. Martin, M. Myers, S. Myers, J. Ott, S. Ott, S. Pearson, B. Purdy, C. Schauer, N. Vendeville, S. Walman

Non-voting attendees: J. Arndt, R. Bair, Y. Chapman, D. Coates, M. Collins, L. Cosby, L. Depta, R. Durkee, P. Eagan, H. Fish, A. Fontaine, G. Fredericks, P. Henning, C. Jbara, W. deDie, B. Lindberg, P. Linden, D. Lindsley, M. Melville, C. Oliphant, J. Rix, A. Ross, K. Sparrow, B. Taraskiewicz, M. Walters

Call to Order – 2:07pm

1. Review/Revise Agenda- Correction of header and date of approved minutes from December.
2. Meeting Minutes of December 6, 2019 - Approved
3. Guests –
 - 4.1. Kelly Sparrow – Campus Tools for Faculty and Staff will be offering a workshop on Jan. 17 at AWH. This workshop will give an overview on tools such as Workzone (marketing), Dude Solutions (Facility Services Work Request), and Astra (room and event scheduling). If faculty are unable to attend on Jan. 17, there will be quarterly training sessions offered. For questions, contact Kelly Sparrow.
5. Officer Reports
 - 5.1 Chair – Scott Myers – No report
 - 5.2 Vice Chair – Philipp Jonas – No report
 - 5.3 Secretary pro tempore – John Abbott - No report
 - 5.4 Master of Committees – Jenny Ott, No report
 - 5.5 Faculty Liaison – Steve Walman had questions regarding guest students not meeting prerequisite requirements and still being able to enroll over students who have met the prerequisite.
6. Academic Services – Peter Linden
 - Course Inactivation’s- BUS 215, CIS 202, 212, 281, 298, NURS 190
 - Motion to approve brought by K. Dockerty, seconded by P. Jonas, motion passed

- Course Revisions – BREW 100, 130, 140, 170, 225, 230, 250, 275
 - Motion to approve brought by E. Martin, seconded by S. Ott, motion passed
 - New Courses – ACC 104, CIS 216, 218, 226, 228, NURS 195
 - Motion to approve brought by K. Dockery seconded by K. Grubka, motion passed
 - Program In-activations – None
 - Program Revisions – BA.AAS-Business Administration AAS; DSC-Database Specialist COA; ITS-IT Support Tech AAS; NR2-Nursing RN Completion AAS; SB.AAS-Sustainable Brewing AAS; SB.CERT-Sustainable Brewing Cert; SD-Software Developer AAS; SL-Supervisory Leadership
 - Motion to approve brought K. Dockerty by seconded by S. Ott, motion passed
 - New Programs – None
- Dr. Linden suggested that in the future there will be updated forms available online in order for a more streamlined and relevant process.
7. Early Middle College – Deb Coates – No report, will come back in February meeting with fall information.
8. Ed2Go and Groves update – Craig Jbara informed the group that the class catalog is out online. You may reach out to Craig if you want to offer any courses. The Groves will be collaborating with Bronson to offer a 6-week middle school class at the Groves & Ed2Go. Please visit the Groves website to view their different course and seminar offerings.
9. Unfinished Business
- 9.1.Academic Calendar- Fall 2020 and 2021 we will be proceeding with the regular schedule. Further discussion will be had for changing the start date for fall 2022 to take place before labor day.
 - 9.2.ALC Task Force on Grade Appeal Procedures – Jenny Ott, Erick Martin, Cynthia Schauer, Sarah Pernie, Steve Walman, & Peter Linden- Please join the committee as they are looking for more volunteers.
 - 9.3.Strategic Scheduling Team – Mike Collins and Peter Linden, No report
 - 9.4.Student Progress Reports – Steve Ott and Laura Cosby- Issue being deferred
10. New Business- none

11. Outstanding Issues

11.1. Learning Management System – Gail Fredericks informed that the Canvas soft launch will take place in winter 2020. They are currently waiting to integrate with Banner. Several Canvas training sessions are being offered through the FSC.

12. Meeting dates times – TBD

13. Other – Kevin Fuchs department chair for FRL except for ASL- Jamie Rix is the lead for ASL with Jenny Ott as Department Chair.

- Harland Fish was recognized for his 45 years of service.
- Invitation was given to participate in a work group for a self-study at the College on Excellence in Academic Advising as we were awarded a three-year grant. Additional information will be coming.
- Events for Women's History month and the 100-year anniversary of the Women's Right to Vote. More info to come.

Adjournment- 2:54pm