

Kalamazoo Valley Community College

Academic Leadership Council

Meeting Minutes

1:00 pm

Friday, January 4, 2019

Texas Township Campus- Room TTC 4370 & 4380

Present: Officers and voting members: J. Abbott, C. Almeda, G. Barton Beery, D. Benard, J. Brady, M. Dey, K. Dockerty, C. Gearig, K. Grubka, P. Jonas, K. Kerstetter, E. Martin, N. McClure, A. Moss, S. Myer, J. Ott, S. Ott, B. Purdy, C. Schauer, S. Walman

Non-voting attendees: R. Bair, C. Barrett, D. Coates, M. Collins, L. Cosby, W. deDie, L. Depta, P. Eagan, K. Ferraro, U. Firlan, H. Fish, G. Fredericks, S. Gardner, P. Henning, S. Hughes, D. Lindsley, S. Louisell, C. Oliphant, C. Olson, B. Panches, W. Reynolds, J. Rix, T. Sypris, B. Taraskiewicz, M. Washington

1. Call to Order – The meeting was called to order at 1:16 pm.
2. Meeting Minutes of December 7, 2018 – Approved
3. Review/Revise/Approve Agenda – Add to other-Title IX, CAS, and Student Crisis
4. Guests – None
5. Officer Reports –
 - 5.1. Chair – Scott Myers shared updates from Dr. Washington in that Dennis Bertch's vacant position has been posted with a closing date of January 31. Dean Paige Eagan will fill the position as interim. Dr. Washington is working with Aaron Hilliard to ensure that the adjunct hiring process is standardized and that the hiring of full-time faculty will be complete in May.
 - 5.2. Vice Chair – Philipp Jonas, no report
 - 5.3. Secretary – Cheryl Almeda added that regarding the Diversity and Inclusion plan, Dr. Washington would like positions to be at a national level in order to find a more diverse and inclusive pool of candidates.
 - 5.4. Master of Committees – Jenny Ott, no report
 - 5.5. Faculty Liaison – Steve Walman would like the College to give key card access to faculty who want to have access to the building during off hours. This would be especially helpful during the winter months.

6. Academic Services – Paige Eagan is looking forward to working with the group during her time as interim.
7. Early Middle College – Deb Coates shared that Van Buren will be expanding their cohort from 22 to 80 students and will bring the report to ALC at the next meeting. Enrollment for Schoolcraft is full, Parchment is getting there, and Bangor (who is new to early college with KVCC) has two registered. Deb will be meeting with Early Middle College advisors in February.
8. Unfinished Business –
 - 8.1. Full Year Schedules – Grand Rapids Community College has adopted a full year schedule. Laura Cosby will be looking more into this and will report back at the next meeting.
 - 8.2. IDEA Committee – Smart Eval demo to take place on January 18 at 9:00 a.m. and 2:30 p.m. This company is currently working with Kalamazoo College. Evaluation Kit will be doing demos on January 25 and the times are being discussed.
 - 8.3. Pool Update – The College will be receiving a report next week from Tower Pinkster that will discuss the short and long term options. Decisions will be made as the report is received.
 - 8.4. Service Learning – No action has been taken on this point and the item was asked to be removed from the agenda.
 - 8.5. Learning Management System – Gail Fredericks sent an email survey out to the faculty to see which LMS systems that the faculty would like to proceed in moving forward with for a formal review. The results were that the College will be moving forward with Canvas and D2L for a formal review. Gail will keep the group updated.
9. New Business
 - 9.1. Integrated Case Management (Guided Pathways) – Laura Cosby & Paige Eagan presented on Guided Pathways and the integration with a case management approach to advising with Redesign for integrated student support services.
 - 9.2. Health Careers Application Ranking Criteria – Kim Grubka started the selective admissions process via GPA's in 2016. The DHY program is still using the GPA for admittance into the program but will be implementing a point system with implementation in fall 2019. The areas where students will be able to receive

points will be previous degrees, existing AS degree, current EMT or CAN certification, previous courses at KVCC, resident status, etc...There will also be a seven year age limit placed on science courses.

10. Outstanding Issues

10.1. Operating Procedures for ALC – Bill deDie, Jenny Ott, & Scott Myers, this process has not yet started but Scott Myers would like to move forward with the conversation with administration in regards to the ALC operating procedures.

10.2. Online courses listed by day and time – Mike Collins informed the group that this is a limitation through Banner and that we are waiting for improvements with the Banner system.

10.3. Guest Students – Per Dennis Bertch the faculty now have the option of identifying guest students from the roster menu found through the Student Support Portal.

11. Meeting dates and times

11.1. Upcoming meetings – All to be held at 1:00 p.m. in 4370 & 4380

February 1, 2019

March 1 (this is the Friday before spring break)

April 5

May 3

12. Other

12.2. Title IX – Statements can be included into faculty CAS with language in regards to title IX.

12.3. Student Crisis – Al Moss informed the group about “Red Card” procedures for students who are in distress and or suicidal. Faculty may contact a counselor or public safety to meet with the students and help them with the situation.

12.4. CAS – Mary Morehouse informed the group to be mindful of the documents that are being submitted to the Student Support Portal. That there has been a trend of master syllabi being submitted instead of the CAS.

13. Adjournment – The meeting adjourned at 2:20 pm.