

Kalamazoo Valley Community College  
Academic Leadership Council  
Meeting Minutes  
1:00 pm  
Friday, January 5, 2018  
Texas Township Campus – Room 4370 & 4380

**Present:** Officers and voting members: C. Almeda, M. Babb, G. Barton Beery, D. Benard, M. Dey, K. Dockerty, H. Fish, K. Grubka, S. Hughes, P. Jonas, R. Kraas, W. Kring, E. Martin, N. McClure, A. Moss, M. Myers, S. Myers, C. Oliphant, J. Ott, S. Ott, D. Pantaleo, B. Purdy, A. Rodgers, C. Schauer, J. shouldice, and S. Walman

**Non-voting attendees:** R. Bair, D. Bertch, D. Coates, M. Collins, L. Cosby, P. Eagan, G. Fredericks, P. Henning, D. Lindsley, B. Reynolds, C. Ross, B. Taraskiewicz, and M. Walters

1. Call to Order – The meeting was called to order at 3:33pm.
2. Meeting Minutes of December 1, 2017 –
  - Item 5.2 was amended to change the spelling of SESSE Committee to CCESSSE Committee.
  - Item 5.2 the One Question Survey was amended to read, “Would you consider the mandated use of Moodle Gradebook to violate academic freedom.”
3. Review/Revise/Approve Agenda – None
4. Guests – None
5. Officer Reports –
  - 5.1 Chair – Kevin Dockerty- No Report
  - 5.2 Vice Chair – Philipp Jonas- The results of the One Question survey for December “Would you consider the mandated use of Moodle Gradebook to violate academic Freedom?” were 15% yes, 65% no, & 20% other. See comments on provide handout.
  - 5.3 Secretary – Cynthia Schauer, No report
  - 5.4 Master of Committees – Jenny Ott brought forth that voting representation at ALC is in the process of being looked at to ensure departmental representation.
  - 5.5 Faculty Liaison – Steven Walman brought to the group his concerns in regards to the College’s material not properly representing the cost of a certificate degree, specifically for out-of-district students. Mike Collins informed the group that this is a government mandated requirement and that the cost is computed by a formula provide by the government for students to make informed decisions for gainful employment.

## 6. Academic Services –

6.1 Other – Dennis Bertch provided the Course and Curriculum Committee recommendations document for voting approval by ALC. Those motions and approvals are as follows:

- **Course Inactivations** (1.1-1.12), Jeff Shouldice brought forth the motion to approve all inactivations a once. Rick Kraas second the motion and the motion was carried.
- **Course Revisions** (2.1-2.11), Jeff Shouldice brought forth the motion to approve all course revisions. Rick Kraas second the motion and the motion was carried.
- **New Courses** (3.1-3.24), Jeff Shouldice brought forth the motion to approve all new courses. Jenny Ott seconds the motion and the motion was carried.
- **Program Inactivations** (4.1-4.3), Jeff Shouldice brought forth the motion to approve program inactivations. Rick Kraas second the motion and the motion was carried.
- **Program Revisions** (5.1), Phillip Jonas brought forth the motion to approve and Kim Grubka second. The motion was carried
- **Program Revisions** (5.2), there was discussion in regards to the program having the option of PSI not as a requirement. Philip Jonas brought forth the motion to approve and Rick Kraas second the motion. The motion was carried.
- **Program Revisions** (5.3), robust discussion was had about the program not having a social science course as part of the AAS degree. Kim Grubka reported that her accreditation requires their program to embed the social science requirements rather than a traditional social science course. Philip Jonas brought forth the motion to approve and Jenny Ott second the motion. The motion was carried.
- **Program Revisions** (5.4-5.13), Jeff Shouldice brought forth the motion to approve all other program revisions and Rick Kraas second the motion. The motion was carried.
- **New Programs** (6.1-1.6.1), Jeff Shouldice brought forth the motion to approve all new programs and Jenny Ott second the motion. The motion was carried.

The issue of embedding general education course and eliminating general education classes from the curriculum will be on the agenda for the next ALC meeting. A policy document to address this issue, entitled, *Guidelines for Programs of Study and Course Creation*, has been developed by faculty and will be a part of the discussion.

## 7. Unfinished Business

7.1 No report

## 8. New Business

8.1 No report

9. Meeting dates times

- 9.1 Upcoming meetings – Winter 2018 – Friday Meeting Date (all 1pm)
- 2/2 (5830)
  - 2/23 (4370 & 4380)
  - 4/6 (4370 & 4380)
  - 5/4 (4370 & 4380)
  - 6/1 (4370 & 4380)

10. Other –

- If you are not receiving ALC emails, please let Kevin Dockerty know.
- Michigan Veterans consortium is offering training that will be available through the Faculty Success Center in order for faculty to participate in the training.
- One Question Survey suggestion, requiring proctoring exams for web courses?
- Testing Center at AWH will open on January 16.

11. Adjournment – The meeting adjourned at 4:46pm.