

Kalamazoo Valley Community College

Academic Leadership Council

Meeting Minutes

1:00 pm

Friday, December 7, 2018

Texas Township Campus- Room TTC 4370 & 4380

**Present:** Officers and voting members: J. Abbott, C. Almeda, G. Barton Beery, D. Benard, J. Brady, K. Dockerty, C. Gearig, K. Grubka, B. Hay, R. Kraas, E. Martin, N. McClure, A. Moss, S. Myer, J. Ott, S. Ott, B. Purdy, C. Schauer, S. Walman

**Non-voting attendees:** C. Barrett, D. Bertch, D. Coates, M. Collins, L. Cosby, G. Davis, W. deDie, G. Fredericks, S. Gardner, G. Larrieu, D. Lindsley, G. Mead, C. Oliphant, C. Olson, W. Reynolds, B. Taraskiewicz, M. Walters

1. Call to Order – The meeting was called to order at 1:01 pm.
2. Meeting Minutes of November 7, 2018 – Approved
3. Review/Revise/Approve Agenda – Add item Seminar Days to Other
4. Guests – None
5. Officer Reports –
  - 5.1. Chair – Scott Myers shared updates from Dr. Washington in that the Together is Better conversations have been very productive and will follow up with the college community during Faculty Seminar Days. Guided pathways is moving forward. Area business leaders are looking for more offerings that are non-credit such as automotive, police academy, vocational programs, etc...
  - 5.2. Vice Chair – Philipp Jonas, no report
  - 5.3. Secretary – Cheryl Almeda, no report
  - 5.4. Master of Committees – Jenny Ott, no report
  - 5.5. Faculty Liaison – Steve Walman, no report
6. Academic Services –
  - 6.1. Course and Curriculum
    - Course inactivations, CUL 110 Culinary Foundations, effective 202020

- Course Revisions
  - AGF 210, Healthy Plant to Plate, change title to Sustainable Food Syst/Practice
  - BREW 110, Brewing History & Introduction, change title to History, Culture & Sustainability
  - BREW 275, Brewing Internship, change credit hours from variable to 3-0-0
  - CUL 275, Culinary Internship, change credit hours from variable to 3-0-0
  - COM 101, Public Speaking, change strategy to composition, blended, & online
  - COM 200 Intro to Communication Theory, change strategy to composition, blended, & online
  - COM 201, Advanced Public Speaking, change strategy to composition, blended, & online
  - COM 223, Interpers Comm Across Cultures, change strategy to composition, blended, & online
  - COM 280, Intro Organizational Comm, change strategy to composition, blended, & online
  - WPE 131, Fundamentals of Personal Train, change title to Exercise Physiology
  - WPE 150, Foundat's/Health, Phys Ed, Rec, change title to Foundat's/Hlth, PE, & Ex Sci
  
- New Courses-Effective 202010
  - BREW 100, Introduction to Brewing
  - CUL 120, Culinary Foundations I
  - CUL 125, Culinary Foundations II
  - CUL 211, Advance Pastry Shop
  - CUL 212, Breads & Rolls
  - CUL 213, Cake Baking & Production
  - CUL 214, Pies, Teacakes & Cookies
  - CUL 215, Quantity Bakery Operations
  - PSI 126, Michigan Politics
  - WPE 105, Lifestyle Modification
  - WPE 231, Kinesiology
  
- Program Revisions-Effective 202010
  - Coaching, COA (see page 3 of C&C)
  - Coaching, CERT (see page 4 of C&C)
  - Culinary Arts & Sustainable Food Systems, AAS (see page 5 of C&C)
  - Sustainable Brewing, AAS (see page 7 of C&C)
  - Sustainable Brewing, CERT (see page 8 of C&C)

- New Programs-Effective 202010
  - Baking & Pastries, CERT (see page 2 of C&C)
  - Culinary Arts Sustainable Food, CERT (see page 6 of C&C)

Motion to approve changes for all culinary & brewing recommendations brought by Steve Ott, seconded by Gloria Barton Beery, motion passed.

Motion to approve COM classes brought by Kevin Dockerty, seconded by Gloria Barton Beery, motion passed.

Motion to approve WPE & coaching brought by Jenny Ott, seconded by Cynthia Schauer, motion passed.

Motion to approve PSI 126 brought forth by Jenny Ott, seconded by Cynthia Schauer, motion passed.

6.2. Faculty Schedules- Faculty are limiting their instruction time on campus to one or two days a week. This is an area of concern for the College. The deans will be reviewing and approving the faculty schedules. Dennis will be sending a follow-up communication to all faculty in regards to this concern.

6.3. Cengage & Pearson Products- Integration with Moodle in regards to Cengage & Pearson have not gone smoothly with the publishers not following through on their end. Reminder to the faculty to be mindful when talking with reps from these companies that tools are being offered but the follow-through has been lacking.

## 7. Unfinished Business –

7.1. Academic Schedule Changes- In regards to parts of term 5 & 6 being moved from 7 ½ weeks to 7 weeks, negative feedback has been received and this item will removed from the agenda.

7.2. Full Year Schedules- Scott Myers will be formulating a committee to investigate this option.

7.3. IDEA Committee- The IDEA Committee met on November 9 and will be moving forward with bring companies in for a formal review of their evaluation systems during the winter semester. These companies are all on-line systems as that is the trend that this industry has moved to. Those companies are as follows:

- SIR II
- Blue
- Evaluation Kit
- Smart Evals
- IDEA

7.4. Pool Closure- A feasibility study will be done through Tower Pinkster, this will include a short term and a long term solution.

## 8. New Business

- 8.1. Early (Middle) College- the Van Buren school district has a 22 student cohort with the potential of up to 82 students, who take classes at the tech center and then will come to KVCC in their 12 & 13<sup>th</sup> year to complete their program.

Lake Michigan College is looking at offering a general education AA degree that students will earn at their tech center instead of completing at the college.

## 9. Outstanding Issues

- 9.1. Operating Procedures for ALC, Updates- A team will be formed at the beginning of the year.
- 9.2. Online courses listed by day and time- On-line class listings need to be in order by day and time. Mike Collins stated that this could be an issue with Banner. Mike will follow-up with the group at the next meeting.

## 10. Meeting dates and times

- 10.1 Upcoming meetings – January 4, 1:15 p.m. in 4370/4380  
(During Seminar Days)

## 11. Other

- 11.1 Retirement Celebration Open House for Dennis Bertch- will be held on December 17, 3-5pm in the Forum, Room 4230. Please RSVP by December 10, encourage your department members to attend.

11.2 Seminar days will be in a different format this year with Friday, January 4 the college being closed from 8:00 am to 1:00 pm. A continental breakfast will be provided along with a boxed lunch in the afternoon. Breakout sessions and a vendor fair will be part of the day. RSVP is required for the breakout sessions.

## 12. Adjournment – The meeting adjourned at 2:21 pm.