

Meeting Agenda

Friday, December 7, 2018 • 1:00 p.m. • TTC 4370/80

1. Call to Order 1:01pm
2. Review/Revise/Approve Agenda , adding item to other seminar days
3. Meeting Minutes of November 7, 2018, approved
4. Guests, none
5. Officer Reports
 - 5.1. Chair - Scott Myers- met with Dr. Washington and before ALC will meet with president and what he would like to bring, communication is key. Through together is better conversations have been very productive and will follow up on this at seminar days. Guided pathways moving forward efficiently, overlap in courses with credit and non-credit, business leaders looking for more offerings on non-credit (automotive, health care, police academy, industrial trades, vocational programs, early college sees a great opportunity for the college and will support the effort
 - 5.2. Vice Chair - Philipp Jonas, none
 - 5.3. Secretary - Cheryl Almeda, none
 - 5.4. Master of Committees - Jenny Ott, none
 - 5.5. Faculty Liaison - Steve Walman, none
6. Academic Services - Dennis Bertch
 - 6.1. Course & Curriculum (attached)-
 - Course in activations, two separate classes start in winter 2020-cul 110
 - Course revisions
 - New courses
 - Program revisions-
 - New programs
 - Motion to approve changes for culinary & brewing brought by steve ott and 2nd by Gloria BB, motion passed.
 - Com classes, change to composition-error on paperwork, motion to pass brought by Kevin dockerty and 2nd by Gloria BB, motion passed
 - WPE & coaching, motion brought forth by jenny ott and 2nd by cnythia schauer, motion passed
 - PSI 126, motion brought forth by jenny ott and 2nd by Cynthia schauer, motion passed
 - 6.2. Faculty Schedules- faculty limiting their time to one to two days a week of being on campus to teach their classes. This is a concern for the organization and its effects all levels of the goals of the College. Directed the deans to review schedules that faculty bring forward and the deans will approve the schedules. Dennis will send a follow up communication to all of the faculty in regards to this concern.
 - 6.3. Cengage & Pearson Products - Integration with Moodle- concerns have been brought forth that Cengage & Pearson have not followed through with support on their end which causing issues with tools that these reps have promised. Wants faculty to be mindful when talking with reps that the reps are promising tools that they are then not able to carry through with. Grades

transiting from Mindtap back into Moodle has not been successful. Vendor has been pushing KVCC off onto our LMS instead of fixing their product.

7. Unfinished Business
 - 7.1. Academic Schedule Changes: parts of term 5 & 6 to be moved from 7½ weeks to 7 weeks - Updates? Dennis received negative feedback in regards to this, remove this item from the agenda as there has been no response
 - 7.2. Full Year Schedules: Formation of a committee to investigate (Myers), will follow up in creation of a committee
 - 7.3. IDEA committee met 11-9-18: Deb Coates, committee met and have three recommendations of moving with an online evaluation systems, will be bringing in vendors for demonstrations, bring in five different companies, list the names of the companies.... Possibilities of a home grown eval system-potential for in the future. Will bring companies in the winter semester for demos.
 - 7.4. Pool Closure: Joe Brady, Mike Collins- met with president Washington and had a robust discussion and a feasibility study will be done through Tower Pinkster that will include short term measures while they work on a long term solution

8. New Business
 - 8.1. Early Middle College - Deb Coates, Van Buren school district 22 student cohort to up to 82, students must take a class at the tech center and then come to valley in their 12 & 13th year, with 60 students in nine high schools. Lake Michigan College is looking at offering a complete associate at the tech center- general education AA degree.

9. Outstanding Issues
 - 9.1. Operating Procedures for ALC - Updates? Bill deDie; Jenny Ott- have not moved on this yet bring a team together next year.
 - 9.2. Online courses listed by day and time - Jenny Ott, class listings that are on line need to be in order by day and time. Mike Collins stated that this could be an issue with Banner and he will follow-up with the group at the next meeting.

10. Meeting dates times
 - 10.1. Upcoming meetings - January 4, 1:15 p.m. in 4370/4380 (during Seminar Days)

11. Other
 - 11.1. Retirement Celebration Open House for Dr. Dennis A. Bertch is December 17, 3-5 p.m. in The Forum, room 4230. Please RSVP by December 10, and encourage your department members to attend, so that we can honor Dennis for his years of service to KVCC and for his support of the ALC. Note: RSVP email was sent out November 28. - Please rsvp to this event!!! Denise took a moment to thank the group for being such a great collaborative group and has enjoyed working with ALC.

Seminar days, reminder that it is a different format this year with Friday the college being closed from 8-1pm with a breakfast and rsvp to breakout sessions and then a boxed lunch will be provided along with a vendor fair.

Title nine training will be a required training unless you have already attended a training session. Two sessions of this training will be offered, one on Thursday and one session on Friday.

LMS peer review-please watch and take the survey and there will be a call to participate in a committee at the end of December if we move with a peer review.

12. Adjournment- 2: 21pm