

KALAMAZOO VALLEY COMMUNITY COLLEGE  
Academic Leadership Council  
Meeting Agenda  
1:00 pm  
Thursday, August 30, 2018  
TTC 4370/80

1. Call to Order
2. Meeting Minutes of May 2, 2018
3. Review/Revise/Approve Agenda
4. Guests – President Washington, Kevin welcomed Dr. Washington, Inauguration event, email communication will be coming and hopes everyone will participate in this event and to celebrate the future and the past. Would like everyone to contribute to the event. Questions? How should we address you? Call him what we are comfortable with but appropriate for the setting.
5. Officer Reports-
  - 5.1 Chair- Kevin Dockerty
  - 5.2 Vice Chair- Philipp Jonas
  - 5.3 Secretary- Cynthia Schauer
  - 5.4 Master of Committees- Jenny Ott, if you have an issue use forms for ALC. Check in on representation for the various departments for a goal for representations and for officer elections-especially the chair position
  - 5.5 Faculty Liaison- Steven Walman,
6. Academic Services
  - 6.1 Part of Term Schedule- Dennis Bertch, had a request to look at parts of term 5 &6. Make them 7 week parts of term with a one week break. Time for grades to be entered and for prerequisite have been met. Changes would be for all semesters. 8-week will be 7 weeks? Could be issues for the summer semester, put this issue on the agenda for the next meeting. Will need a motion in the future
  - 6.2 Academic Schedule- Dennis Bertch, do we start before labor day. Will work better when there is a later labor day start. Since WMU has moved to this format except WMU has a fall break. Could effect dual enrollment and early college students. Further discuss will be had on this topic.
  - 6.3 IDEA discussion-Dennis Bertch, paper platform will be ending in June 2019 and would like to pull together a committee to lookat alternatives in this process. Stay with Ideas or to another system or go to our own. Looking gfor volunteers for a committee. Megan van donsellar & mary morehouse
  - 6.4 Academic warning total, of four students and communications have been sent
7. Unfinished Business, No report
8. New Business, No report
9. Outstanding Issues

1. Online forms are hard to use and do not or transfer information easily- useability and the format difficult to fill out. Example would be the Perkins form-very hard to fill out and formatting is bad. The request for permit to enter, name spot to long and the name of the form is to long and difficult to find. Not friendly for the end user.

2. Voting representation on ALC, election for position will be in November for the current position. Chair and secretary position is up for reelection. Secretary position- spends post minutes on moddle and archieves in the library and looks at the minutes once mary has typed. Re-reads minutes to make sure we don't miss anything. Send follow-up summary after meetings and will keep that and use this going forward.

Kevin's position- sits on committess attends the adminstrtor plus meetings, would need to continue sitting at the admin plus meetings.

3. GPA, since we are open admissions the 4.0 grade makes up 40% of grades and could be grade inflation. Should look at this percent to make sure this is accurate. Our current scale is a suggestion and instructors have academic freedom on how to use the grading scale. Analystics dashboards use to look at grades in courses-a tool for faculty to use and to look at their departments.

#### 10. Meeting dates times

10.1 Upcoming meetings- 10/ 5, 11/2, 12/7, motion by phillip to approve meeting dates and Gloria barton second the motion- start time will be motion to keep at 1pm by Cynthia and phillip second the motion and motion passed

11. Other, dawn pantellao with two semester scheduling for sudent scheduling. Denise will follow-up. Student services will support for retention and persistence purposes

\*Keep guest student policy on outstanding issues- no prequesites for courses that they are enrolling in. How do insturctors know that they are guests students- add to outstanding issues

#### 12. Adjournment